

The regular meeting of the Saratoga Springs City School District Board of Education was held at the Administration Offices at 3 Blue Streak Blvd. on Tuesday, August 11, 2009. The meeting was called to order by **President Mia Pfitzer** at 7:00 p.m.

I. ROLL CALL

PRESENT:

Trustee Aaron AuBuchon
Trustee Regina Gapczynski
Trustee Mary Elizabeth Pfitzer, President
Trustee Charles Phillips
Trustee Jeff Piro
Trustee Jay Rifenburg, Vice President

ABSENT:

Trustee Ernie Gailor
Trustee Frank Palumbo
Trustee Steve Grandin

STAFF PRESENT:

Janice White, Superintendent of Schools
Kurt Jaeger, Asst. Superintendent for Business
Karen Stanley, Director for Human Resources
Noreen Walker, Director for Pupil Services
Thomas C. Mele, Asst. Supt. for Elementary Education
David L'Hommedieu, Director of Information Technology
Integration & Services
Michael Piccirillo, Asst. Supt. for Secondary Education
Tom Clark, Director of Facilities & Operations

II. PLEDGE OF ALLEGIANCE

President Mia Pfitzer led the Board and meeting attendees in the Pledge of Allegiance.

III. MINUTES

Trustee Regina Gapczynski moved and **Trustee Charles Phillips** seconded to approve the minutes for the July 30, 2009 Regular Meeting of the Board of Education. Copies of the minutes were previously distributed to Board members. **Ayes all.**

IV. COMMUNICATIONS

Communications of interest were circulated.

V. PUBLIC HEARING

President Mia Pfitzer opened the first public hearing. There being no one wishing to speak, **President Mia Pfitzer** closed the first public hearing.

VI. BOARD COMMITTEE REPORTS

Committee Assignments

President Mia Pfitzer presented the committee membership assignments.

WSWHE BOCES: **Trustee Jeff Piro** reported that the BOCES Board met on August 5. The topic of discussion was the pending layoff of faculty and staff. He explained that enrollment is down at BOCES by about 30 percent. They anticipate laying off about 30 teachers. He also reported that the search for the BOCES superintendent continues. **Janice White** said the three major components at BOCES are vocational training, gifted and talented programs and special education. She said as enrollment decreases, some of the programs could be cut. **Trustee Jeff Piro** said enrollment is down in the culinary program. **Janice White** said the vocational programs require a two-year commitment from students. With the increased requirements on obtaining a regents diploma, it may in some cases prevent or deter students from making that two-year commitment. She also noted that some districts are simply bringing programs back to their districts to decrease their costs.

Finance Committee: **Trustee Jeff Piro** reported that the Finance Committee met recently to discuss the actuary report. He said it is a huge financial impact on the district amounting to about \$123 million amortized over 30 years. There needs to be education for Board members and residents on the impact this will have on the district.

Property Administration Committee: **Janice White** reported that **Trustee Ernie Gailor** proposed that the Property Committee meet on September 14 at 5:00 p.m. Committee members agreed.

VII. ADMINISTRATIVE REPORTS

A. Superintendent's Comments

Enrollment Projections: **Tom Mele** reported that the two areas of concern were kindergarten across the district and fourth grade at Geyser Road. He noted though that there was still a month before school started and he believed that the student population would level out. **Vice President Jay Rifenbary** noted that class population seemed to be decreasing. **Tom Mele** said that the district would graduate

the largest class in 2010 and take in the smallest class in the same year. **Vice President Jay Rifenbary** expressed some concern with the large class size. **Tom Mele** said there was no correlation between class size and grades.

Tax Rates: **Kurt Jaeger** explained the tax rates to be voted on later that evening. He said the tax levy includes both the school and public library. There is a zero percent increase in the levy. The bills will go out in September with payments due in October and February. The proposed tax levy and tax rates are consistent with the projections from the budget process. He reviewed the comparison of a \$315,000 home and tax rates among the towns/city. **Trustee Jeff Piro** asked about the difference in tax rates among the towns with a 100 percent valuation. **Kurt Jaeger** said it is a very complicated methodology from the New York State Office of Real Property Services (NYS ORPS) that determines the rates.

Summer School Graduation: **Janice White** reported that summer school graduation would be held on Friday, August 14 at 11:00 a.m.

NYRA Payment: **Janice White** reported that the district had received the \$854,000 payment from NYRA.

VIII. OLD BUSINESS

None.

IX. NEW BUSINESS

Vice President Jay Rifenbary moved and **Trustee Jeff Piro** seconded to approve tonight's agenda in its entirety except for item 11.A.

A. Committee on Preschool Special Education Pupil Placements

Approved the recommendations of the Committee on Preschool Special Education for pupils' placement arrangements referred to the Board for approval. Copies of these recommendations were previously sent to the Board members for review and will be attached to the official minutes.

B. Tuition Waiver

Waived the non-resident tuition fee for foreign exchange student Amelie Tschater from Germany for the 2009-2010 school year contingent on compliance with all Federal guidelines. Amelie is being sponsored by the Council on International Educational Exchange Program.

X. PERSONNEL

A. Teacher Appointments

1. Approved the three-year probationary appointment of Emily Carnevale to the position of elementary teacher, effective September 1, 2009. (Caroline Street - Replacement) (Certification: Initial, Childhood Education (Grades 1-6), 9/1/07)
2. Approved a one-year appointment of Diane Bakay-Talbot to the position of elementary teacher, effective September 1, 2009 through June 30, 2010. (Dorothy Nolan - LOA) (Certification: Initial, Childhood Education, Birth-Grades 2, 9/1/09-8/31/14; Initial, Childhood Education, Grades 1-6, 9/1/07-8/31/12)
3. Approved a one-year appointment of Melanie Culp to the position of elementary teacher, effective September 1, 2009 through June 30, 2010. (Lake Avenue - LOA) (Certification: Conditional Initial, Grades 1-6, 2/1/09)
4. Approved a one-year appointment of Jeannie Fontaine to the position of elementary teacher, effective September 1, 2009 through June 30, 2010. (Dorothy Nolan - LOA) (Certification: Initial, Early Childhood (Birth-Grade 2), 9/1/09 - 8/31/14; Initial, Childhood Education (Grades 1-6), 9/1/06)
5. Approved a one-year appointment of Rachel Fridholm to the position of Education of Children with Handicapping Conditions Special Education - General teacher, effective September 1, 2009 through June 30, 2010. (Division Street - LOA) (Certification: Initial, Students with Disabilities (Grades 1-6), 9/1/07; Initial, Childhood Education, 9/1/07)
6. Approved a five-month appointment of Meredith Kerr to the position of elementary teacher, effective September 1, 2009 through January 29, 2010. (Dorothy Nolan - LOA) (Certification: Perm., Pre-K, K and Grades 1-6, 9/1/02)

Trustees welcomed Melanie Culp and Emily Carnevale who were in attendance this evening.

B. Teacher Resignation

1. Approved the resignation of Kelly McQueeney from the position of Education of Children with Handicapping Conditions

Special Education - General teacher, effective July 24, 2009.
(Sen: 2/26/07)

C. Teacher Leaves of Absence

1. Approved an unpaid medical leave of absence for Tina Christensen from her position of Education of Children with Handicapping Conditions Special Education - General teacher, effective September 8, 2009 through January 29, 2010. (High School)
2. Approved the extension of an unpaid leave of absence, for child-rearing purposes, for Jennifer Spoor from her position of elementary teacher from September 8, 2009 through November 20, 2009 to September 8, 2009 through January 29, 2010. (Dorothy Nolan)

D. Club Stipend Change

1. Approved the change in stipend for the Intramurals - Winter club advisor from \$740 to \$776, effective September 1, 2009.

E. Co-Curricular Resignation

1. Accepted the resignation of the following from the 2009 Math Curriculum Mapping - Grades 6-8 project:

Lynn Lomanto

F. Co-Curricular Appointments

1. Approved the appointment of the following as advisor for the Intramurals - Winter club for the 2009-2010 school year:

John Brock

2. Approved the appointment of the following additional teachers for the 2009 Summer Kindergarten Screening:

Kimberly Gagne
Tara Wright

3. Approved the appointment of the following as a substitute for the 2009 Steps Program:

Kathleen McGee

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4. Approved the appointment of the following to the 2009 Math Curriculum Mapping - Grades 6-8 project:

Joseph Bruno

5. Approved the following as Department Heads for the 2009-2010 school year:

English (Grs. 9-12)	-	Johanna Friedman
Guidance (Grs. 9-12)	-	Kathy Kennedy
Mathematics (Grs. 9-12)	-	Kevin Wolpert
Science (Grs. 9-12)	-	Thomas Shiland
Social Studies (Grs. 9-12)	-	David Patterson
Special Education (Grs. 9-12)	-	Karen Garant
Art (Grs. 6-12)	-	Marcia Martin
Business (Grs. 6-12)	-	John Grady
Family & Consumer Sciences (Grs. 6-12)	-	Margaret Kuenzel
Foreign Language (Grs. 6-12)	-	Lucia Bianchi
Music (Grs. 6-12)	-	Mark Beaubriand
Physical Education/Health (Grs. 6-12)	-	Susan Hoffman
Technology (Grs. 6-12)	-	James Leighton

G. Abolishment Of Civil Service Positions

1. Approved the abolishment of one 10-month, teacher aide position, effective September 8, 2009. (Greenfield)
2. Approved the abolishment of one 10-month, teacher aide position, effective September 8, 2009. (Lake Avenue)
3. Approved the abolishment of one 12-month, Senior Typist position, effective August 12, 2009. (Human Resources)

H. Civil Service Resignation

1. Accepted the resignation of Suzanne Brennan from the position of 10-month, clerk, effective July 31, 2009. (Dorothy Nolan) (Sen: 9/12/07)

I. Substitute Appointments/Resignations/Deletions

1. Accepted the instructional and non-instructional emergency, conditional substitute appointments, as per the attached list.
2. Accepted the instructional and non-instructional substitute resignations/deletions, as per the attached list.

XI. **FINANCIAL**

A. Adoption of 2009-2010 Tax Levy (ROLL CALL VOTE REQUIRED)

Vice President Jay Rifenbary moved and Trustee Jeff Piro seconded to adopt the 2009-2010 tax levy as follows:

1. Adopted the 2009-2010 school district tax levy in the amount of \$69,111,581.
2. Adopted the 2009-2010 public library tax levy in the amount of \$4,881,000.

Roll Call Vote: Ayes all.

B. WSWHE BOCES Classroom Lease Agreements 2009-2010

Approved the lease agreements with WSWHE BOCES for the following:

1. Classroom Lease for eight (8) classrooms for the period July 1, 2009 through June 30, 2010 for an annual fee of \$135,589.
2. Distance Learning Classroom Lease (1) for the period July 1, 2009 through June 30, 2010 for an annual fee of \$1,065.

C. Cooperative Bid Resolution

Approved a resolution for participation with other school districts in the Project Lead the Way cooperative bid process for engineering, biomedical equipment and supplies.

WHEREAS, it is the plan of a number of PUBLIC SCHOOL DISTRICTS, other BOCES organizations, and the Monroe 2-Orleans BOCES (the "BOCES") during the 2009-2010 school year to bid jointly for the purchase of various types of engineering, biomedical equipment and supplies (the "Supplies"); and

WHEREAS, the Saratoga Springs City School District ("the School District") is desirous of participating in the joint bidding of the Supplies, as authorized by General Municipal Law, Article 5-G; and

WHEREAS, this Board of Education has received and reviewed the Cooperative Bid Procedures ("the Procedures") governing its rights and responsibilities should it elect to

participate in the joint bidding of the Supplies; and

BE IT RESOLVED, that the Board of Education hereby appoints the superintendent or designee to represent it in all matters related above; and

BE IT FURTHER RESOLVED, that in accordance with Cooperative Bid Procedures the Board of Education agrees to award bid item purchases according to the recommendations of the BOCES if such award is in the best interest of the school district.

D. School Lunch Bids

1. Bid Recommendation - Bread

Awarded the bid for the purchase of Bread for the period August 24, 2009 through June 30, 2010 to George Weston Bakeries (Freihofers) in the amount of \$51,184.50.

2. Bid Recommendation - Ice Cream

Awarded the bid for the purchase of Ice Cream for the period August 24, 2009 through June 30, 2010 to Gillette Creamery in the amount of \$37,740.00.

3. Bid Recommendation - Milk

Awarded the bid for the purchase of Milk for the period August 24, 2009 through June 30, 2010 to Stewart's in the amount of \$137,869.71.

4. Bid Recommendation - Pizza

Awarded the bid for the purchase of Pizza for the period September 1, 2009 through June 30, 2010 to Custom Catering & Bakery in the amount of \$106,406.00.

5. School Lunch Bid - Paper Goods

Awarded bids in the amount of \$78,974.13 for products for the period August 24, 2009 through January 31, 2010, as follows:

VENDOR	AMOUNT OF AWARD
Lusco Paper Co.	\$16,860.95
Hill & Marks	\$16,742.50
Sysco Food Service	\$13,401.13
Industries for the Blind	\$ 6,796.80
Central Poly Corporation	\$ 3,420.00
Interboro Packaging Corp.	\$ 2,655.00
By George Food Spec.	\$ 4,290.00
Leland Paper Company	\$10,361.75
US Food Service Inc.	\$ 4,446.00
TOTAL	\$78,974.13

6. School Lunch Bid - Commercially Purchased Foods

Awarded bids in the amount of **\$552,574.67** for Commercially Purchased Foods for the period August 24, 2009 through January 31, 2010 as follows:

VENDOR	AMOUNT OF AWARD
Ginsberg's Foods	\$118,526.60
Sysco Food Service	\$152,799.04
Quandts Food Service	\$116,853.60
Coca-Cola Enterprises	\$ 15,419.25
Decrescente Distributors	\$ 16,050.00
U. S. Foods	\$ 78,235.36
Roberts Foods	\$ 49,293.00
Hillcrest Foods Inc.	\$ 5,397.82
TOTAL	\$552,574.67

E. Extra Classroom Activity Fund Report

Accepted the High School Extra Classroom Activity Fund Report for the period April 1, 2009 through June 30, 2009.

F. Change Order Resolution: #007-005 (Phase 2), Lake Avenue Elementary School

Harold R. Clune Inc. – Disconnect existing receptacles. Provide new outlets. Disconnect and relocate cable TV outlet(s), existing clocks, existing UV-1, lighting circuit(s), and wire mold drops.

BE IT RESOLVED, that the contract for Electrical construction with Harold R. Clune Inc. associated with the

Lake Avenue Elementary School identified as: SED Project #: 52-18-00-01-0-005-007 Contract No.: 07, Electrical Construction be increased by **Four Thousand Six Hundred and no/100 Dollars (\$4,600.00)** as detailed:

Original Contract	\$627,900.00
Previously Authorized Change Orders*	<u>\$ 27,670.00</u>
Contract Sum Prior to this Change Order	\$655,570.00
This Change Order	<u>\$ 4,600.00</u>
New Contract Sum	<u><u>\$660,170.00</u></u>

and,

BE IT FURTHER RESOLVED, that the Superintendent of Schools be authorized to sign this Change Order on behalf of the Board of Education.

* #007-001	\$ 3,790.00
#007-002	\$ 6,215.00
#007-003	\$10,800.00
#007-004	<u>\$ 6,865.00</u>
	\$27,670.00

G. *Change Order Resolution: #012-002 (Phase 3), Saratoga Springs High School*

Harold R. Clune Inc. – Provide 2 new shot clocks and 1 new score board in existing gym.

BE IT RESOLVED, that the contract for Electrical construction with Harold R. Clune Inc. associated with the Saratoga Springs High School identified as: SED Project #: 52-18-00-01-0-016-019 (Phase 3) Contract No.:12, Electrical Construction be increased by **Seventeen Thousand Four Hundred Eighty-Seven and no/100 Dollars (\$17,487.00)** as detailed:

Original Contract	\$108,900.00
Previously Authorized Change Orders*	<u>\$ 17,200.00</u>
Contract Sum Prior to this Change Order	\$126,100.00
This Change Order	<u>\$ 17,487.00</u>
New Contract Sum	<u><u>\$143,587.00</u></u>

and,

BE IT FURTHER RESOLVED, that the Superintendent of Schools be authorized to sign this Change Order on behalf of the Board of Education.

* #012-001	\$17,200
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H. Treasurer's Reports

Accepted the May 2009 and June 2009 Treasurer's Reports.

I. Contract Summer Transportation - Special Education

Awarded the contract for summer transportation to Wildwood School, Latham, NY for one (1) student from July 14, 2009 through August 14, 2009 in the total amount of \$6,264.00 to Upstate Transit of Saratoga.

J. Transportation Antenna Site Lease Agreement

The President of the Board of Education is authorized to execute the five-year renewable antenna site lease agreement with Dennis Communications, 41 Kinney Road, Argyle, NY 12809 on behalf of the Saratoga Springs City School District.

Ayes all.

XII. **PUBLIC HEARING**

President Mia Pfitzer opened the second public hearing. There being no one wishing to speak, **President Mia Pfitzer** closed the second public hearing.

XIII. **OTHERS**

All Trustees welcomed the new teachers.

Trustee Charles Phillips thanked Janice White for the material received in their packet. He said he was especially interested in the bulletins on safety. Safety is part of our culture and the district needs to be more aware and sure that safe practices are in place.

Trustee Regina Gapczynski thanked Janice White for the material received in the packets. She said she was also glad to have another foreign exchange student enrolled this year.

President Mia Pfitzer thanked Kurt Jaeger for his part in obtaining the large NYRA check.

XIV. **EXECUTIVE SESSION**

Trustee Jeff Piro moved and **Trustee Aaron AuBuchon** seconded to adjourn to Executive Session at 7:35 p.m. to discuss the following:

1. Pending litigation;
2. Matters leading to the employment of particular persons.

Ayes all.

XV. ADJOURNMENT

Trustee Charles Phillips moved and **Trustee Jeff Piro** seconded to adjourn the meeting at 8:35 p.m.

Ayes all.

There being no further business, **President Mia Pfitzer** adjourned the meeting at 8:35 p.m.

Respectfully submitted,

Kurt Jaeger
District Clerk