

Saratoga Springs Board of Education Organizational/Regular Meeting Minutes
Tuesday, July 14, 2009

The Organizational Meeting of the Saratoga Springs City School District Board of Education was held at the Administration Offices at 3 Blue Streak Blvd. on Tuesday, July 14, 2009. The meeting was called to order by Superintendent Janice White at 7:00 p.m.

I. ROLL CALL

PRESENT:

Trustee Aaron Aubuchon
Trustee Ernie Gailor
Trustee Regina Gapczynski
Trustee Frank Palumbo
Trustee Mary Elizabeth Pfitzer, President
Trustee Jeff Piro
Trustee Jay Rifenbary, Vice President

ABSENT:

Trustee Steve Grandin
Trustee Charles Phillips

STAFF PRESENT:

Janice White, Superintendent of Schools
Karen Stanley, Director for Human Resources
Noreen Walker, Director for Pupil Services
Thomas Mele, Asst. Supt. for Elementary Education
David L'Hommedieu, Director for Information Technology
Integration & Services
Michael Piccirillo, Asst. Supt. for Secondary Education
Colleen Carroll, Director of District Assessment &
Staff Development
Tom Clark, Director of Facilities & Operations

II. PLEDGE OF ALLEGIANCE

Superintendent Janice White led the Board and meeting attendees in the Pledge of Allegiance.

TEMPORARY CHAIR

Superintendent Janice White asked for nominations for a temporary chair. **Trustee Jay Rifenbary** moved and **Trustee Jeff Piro** seconded to nominate Trustee Frank Palumbo as Temporary Chair. Ayes all. There being no further nominations, **Trustee Jeff Piro** moved and **Trustee Mia Pfitzer** seconded to close the nominations. **Ayes all.**

III. ELECTION OF OFFICERS

A. President of the Board of Education

Trustee Frank Palumbo asked for nominations for President of the Board of Education. **Trustee Jay Rifenbary** moved and **Trustee Jeff Piro** seconded to nominate **Trustee Mia Pfitzer** as the President of the Board of Education. **Ayes all.** There being no further nominations, **Trustee Ernie Gailor** moved and **Trustee Regina Gapczynski** seconded to close the nominations. **Ayes all.**

B. Vice President of the Board of Education

President Mia Pfitzer asked for nominations for the Vice President of the Board of Education. **Trustee Regina Gapczynski** moved and **Trustee Aaron Aubochon** seconded to nominate **Trustee Jay Rifenbary** as the Vice President of the Board of Education. **Ayes all.** There being no further nominations, **Trustee Jeff Piro** moved and **Trustee Frank Palumbo** seconded to close the nominations. **Ayes all.**

IV. APPOINTMENT OF OFFICERS

Vice President Jay Rifenbary moved and **Trustee Regina Gapczynski** seconded to approve tonight's organizational agenda in its entirety as presented.

Vice President Jay Rifenbary moved and **Trustee Regina Gapczynski** seconded to amend the motion to correct item 6B Self Funded Workers Compensation Checking Account to read JP Morgan Bank NA rather than Key Bank NA. **Trustee Jeff Piro** said he would like more information from district staff as to why the auditors recommended that the district use JP Morgan rather than Key Bank. Board members agreed that the motion would be amended to reflect JP Morgan, however, further explanation would be given to Trustees. **Ayes all.**

A. Appointment of District Clerk

Appointed Kurt Jaeger as District Clerk for the period July 1, 2009 through June 30, 2010.

B. Appointment of District Treasurer

Appointed Margaret G. Culp as District Treasurer for the period July 1, 2009 through June 30, 2010, and that she be bonded under the District's Public School System Faithful Performance Blanket Position Bond (\$1,500.00 stipend).

C. Appointment of Assistant District Treasurer

Appointed Karen Stanley as Assistant District Treasurer for the period July 1, 2009 through June 30, 2010, and that she be bonded under the District's Public School System Faithful Performance Blanket Position Bond.

D. Appointment of Tax Collector

Appointed Eileen Robidoux as the School Tax Collector for the period July 1, 2009 through June 30, 2010, and that she be bonded under the District's Public School System Faithful Performance Blanket Position Bond.

E. Appointment of School District Records Management Officer

Appointed Kurt Jaeger as the School District Records Management Officer for the period July 1, 2009 through June 30, 2010.

F. Appointment of Assistant School District Records Management Officer

Appointed Margaret G. Culp as the Assistant School District Records Management Officer for the period July 1, 2009 through June 30, 2010.

G. Administer Oath of Office

The oath of office was administered to the Superintendent in lieu of the District Clerk's absence. (The District Clerk will be sworn in at a later date.) The Superintendent then administered the oath of office to the Treasurer, Assistant Treasurer, School Tax Collector, School District Records Management Officer, and the Assistant School District Records Management Officer.

The oath of office was administered and signed by Board members and Superintendent Janice White.

V. OTHER APPOINTMENTS

A. Appointment of School Attorney

Appointed the firm of Girvin & Ferlazzo, P.C. to provide legal services effective July 1, 2009 through June 30, 2010 at the annual retainer fee of \$40,000.

B. Appointment of Bond Counsel

Appointed the firm of Hawkins, Delafield & Wood to provide bond counsel services effective July 1, 2009 through June 30, 2010.

C. Appointment of School Physicians

1. Appointed Community Care Pediatrics - Saratoga as the School Physicians for the period July 1, 2009 through June 30, 2010 in accordance with the following fee schedule.

Contract for School Physicians' Services	\$13,000
Student Physical Examinations (\$15.00 each)	\$10,000 approx.
Football Games (\$100 per game)	\$1,200 approx.
School Committee Meetings (\$100 per hour)	\$935 approx.
BOCES Student Physical Examinations (\$15.00 each)	\$150 approx.

2. Approved the appointment of Dr. Brooks, associated with Saratoga Hospital, as the medical director of the district's Automated External Defibrillator Program for the 2009-2010 school year at an estimated cost not to exceed \$1,000.

D. Appointment of AHERA Designee

Appointed Thomas Clark as Asbestos Hazards Emergency Response Act (AHERA) designee for the period July 1, 2009 through June 30, 2010.

E. Appointment of Affirmative Action Officer

Appointed Karen Stanley as Affirmative Action Officer for the period July 1, 2009 through June 30, 2010.

F. Appointment of Section 803 Hearing Officer

Appointed Karen Stanley as Section 803 Hearing Officer for the period July 1, 2009 through June 30, 2010.

VI. DESIGNATIONS

A. Official Bank Depositories

Designated official bank depositories for the period July 1, 2009 through June 30, 2010 as follows:

Adirondack Trust Company

General Fund

Payroll Account

Capital Funds

Federal Funds

School Food Service

Trust and Agency

Bank of America

High School Activity Fund

Saratoga National Bank

General Fund (Taxes)

Maple Avenue M.S. Activity Fund

B. Self-Funded Workers Compensation Checking Account

Designated the JP Morgan Chase Bank N.A. for the establishment of a Self-Funded Workers Compensation checking account per the Saratoga Springs City School District's Self Insured Workers Compensation Agreement for the period July 1, 2009 through June 30, 2010.

C. Safe Deposit Box

Designated the Adirondack Trust Company as the location of its safe deposit box for the period July 1,

2009 through June 30, 2010. The President of the Board of Education, the Superintendent of Schools, the District Clerk and the District Treasurer shall be authorized to have access.

D. Official Newspaper

Designated The Daily Gazette and The Saratogian as its official newspapers for the period July 1, 2009 through June 30, 2010.

E. Independent Auditors

Designated Marvin and Company, P.C. as the independent auditors for the period July 1, 2009 through June 30, 2010.

F. Internal Auditors

Designated Bonadio & Co., LLP (formerly Dorfman-Robbie Certified Public Accountants, P.C.) as the internal auditors for the period July 1, 2009 through June 30, 2010.

G. Claims Auditor

Designated Mariagnes DeMeo as the claims auditor for the period July 1, 2009 through June 30, 2010.

VII. AUTHORIZATIONS

A. Certification of Payroll

Authorized the Assistant Superintendent for Business to certify all payrolls for the period July 1, 2009 through June 30, 2010.

B. Purchasing Agent

Authorized Kurt Jaeger to perform the duties of purchasing agent for the period July 1, 2009 through June 30, 2010.

C. Assistant Purchasing Agents

1. Authorized Cynthia Davis to perform the duties of assistant purchasing agent for purchases not to exceed \$1,500 for the period July 1, 2009 through June 30,

2010.

2. Authorized Christine Rehm to perform the duties of assistant purchasing agent for purposes of mileage reimbursements, sports officials, transportation/meal reimbursements for the period July 1, 2009 through June 30, 2010 (\$1,400.00 stipend)

D. Approval of Attendance at Conferences

Authorized Board members to attend the annual meetings of the National School Boards Association, the New York State School Boards Association, and the American Association of School Administrators for the period July 1, 2009 through June 30, 2010 in accordance with Board of Education Policy No. 153.3.

E. Authorize Signature of Checks

Authorized the Treasurer to sign all checks drawn on the funds under his/her custody for the period July 1, 2009 through June 30, 2010.

F. Budgetary Transfers

Authorized the Superintendent to make budgetary transfers between and within functional unit appropriations for the period July 1, 2009 through June 30, 2010.

G. Authorize Head Cashier for Interscholastic Athletics

Authorized the Head Cashier for Interscholastic Athletics to receive and be responsible for the start-up bank fund amount of \$2,500 for gate receipts.

H. Petty Cash Funds

Authorized the establishment of petty cash funds for the 2009-2010 school year as follows:

<u>Location</u>	<u>Person Responsible</u>	<u>Amount</u>
3 Blue Streak Blvd.	Margaret Culp	\$100.00
Human Resources	Karen Stanley	\$ 50.00
Pupil Services	Noreen Walker	\$ 50.00

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Transportation Dept.	Cheryl Dalton	\$100.00
Facilities & Operations	Thomas Clark	\$100.00
School Lunch Office	Margaret Lamb	\$ 50.00
High School	Frank Crowley	\$100.00
Maple Avenue School	Stuart Byrne	\$100.00
Caroline Street School	Daniel O'Rourke	\$ 50.00
Division Street School	Greer Miller	\$ 50.00
Dorothy Nolan School	Kevin Froats	\$100.00
Geyser Road School	Melodye Eldeen	\$ 50.00
Greenfield Elementary	Michael Hewitt	\$ 50.00
Lake Avenue School	Barbara Messier	\$ 50.00
Tax Office (Change Fund)	Eileen Robidoux	\$150.00
Homeless Grant	Julianne O'Toole	\$100.00

I. Mileage Reimbursement Rate

Adopted the IRS standard mileage rate of 55 cents per mile for business use of personal vehicle effective July 1, 2009.

J. Meal Price Recommendation

Adopted the following meal prices for the 2009-2010 school year:

	<u>Breakfast</u>	<u>Lunch</u>
Elementary	\$1.00	\$2.25
BOCES	\$1.00	\$2.50
Maple Avenue	\$1.25	\$2.25
High School	\$1.50	\$2.50

VIII. ADOPTION OF CLASSIFICATION AND FEE SCHEDULES FOR USE OF FACILITIES

A. Classification and Fee Schedule for Use of Facilities

Per Board of Education Policy #840 adopted February 26, 2009, adopted the Classification and Fee Schedules for the Use of Facilities based on the consumer price index (CPI) to be in effect for the 2009-2010 school year. (See attached schedules.)

IX. RE-ADOPTION OF ALL POLICIES AND CODE OF ETHICS

A. Board of Education Policies and Code of Ethics

Re-adopted all of its policies and Code of Ethics that are presently in effect. (See attached Code of Ethics.)

X. FEDERAL FUND APPLICATIONS

A. Applications and Certifications for Federal Funds

Designated the Superintendent of Schools to be the authorized representative of the District to sign and file all applications and certifications for federal funds.

XI. SUBSTITUTE TEACHERS

A. Substitute Teacher Employment Approvals

Delegated to the Superintendent of Schools the authority to approve substitute teachers for employment.

XII. VOTING PRECINCTS

A. Voting Precincts for 2009-2010

Approved the six (6) voting precincts at the Caroline Street School, the Division Street School, the Dorothy Nolan School, the Geyser Road School, the Greenfield Elementary School, and the Lake Avenue School to remain the same for the 2009-2010 school year.

XIII. COMMITTEES ON SPECIAL EDUCATION MEMBERSHIP APPOINTMENTS

Appointed the following individuals to serve on the Committee on Special Education and the Committee on Preschool Special Education for the period July 1, 2009 through June 30, 2010 as the primary decision-making multi-disciplinary team responsible for all matters pertaining to the education of pupils with handicapping conditions within the Saratoga Springs City School District in accordance with Part 200 of the Commissioner's Regulations.

A. Committee on Special Education: Grades K-12

Members

Position

Noreen Walker,

Director for Pupil Services

CSE Chairperson

Deborah Balcanoff, Asst. Director

for Pupil Services

CSE Chairperson

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Robert Kelly, Asst. Director for Pupil Services	CSE Chairperson
Laura LeCours, M.D. (Attendance not required for a quorum) (if requested by any party)	School Physician
Susan DeRocker, High School Asst. Principal	CSE Chairperson CSE Sub-Committee Chair
Karen Garant, Special Education Dept. Head	CSE Sub-Committee Chair
Fred Kurtz, Special Education Dept. Head	CSE Sub-Committee Chair
<u>School Psychologists:</u>	CSE Sub-Committee Chair, School Psychologist
Lorann Romanski	Joseph Green
Amy Murdock	Deborah Lagoe
Laurie Newcomer	Kevin Pangburn
Jason Morency	Dan Walter
Beth Gabelman	Nikole Hearn
Micah Gabelman	Lucia Nicholas
Rachel Mitchell	

Members Districtwide

The following staff members are appointed to the Committee on Special Education. It will not be necessary for additional members to attend every scheduled CSE meeting during the school year. These members will only attend those meetings for which they are required as representatives for specific students.

All Speech/Language Therapists
All Special Education Teacher
All General Education Teachers

B. Committee on Preschool Special Education

<u>Members</u>	<u>Position</u>
Noreen Walker, Director for Pupil Services	CSE Chairperson
Deborah Balcanoff, Asst. Director for Pupil Services	CSE Chairperson
Robert Kelly, Asst. Director for Pupil Services	CSE Chairperson
Child's Teacher (if applicable)	From child's preschool setting
Evaluator (not required for a quorum)	As designated by the approved preschool provider conducting the evaluation. (Will be a professional who participated in the evaluation of the child.)
Leslie Monaco (not required for a quorum)	Saratoga County Rep.

C. Rotating Parent Members: Pre-K through Grade 12

Gaye Towers	Helen Coyne	Melissa Parry
Chris Carlisi	Andrea Roth	Laura Brewer
Karen Tucker	Chris Fredericks	Melissa Nicolaysen
Nancy Cairns	Carole Haugaard	Kathy Rittenhouse

XIV. SURROGATE PARENTS

- A. Appointed the following individual as surrogate parent for the period July 1, 2009 through June 30, 2010: Andrea Roth

XV. HEARING OFFICERS

- A. Appointed impartial hearing officers for the period July 1, 2009 through June 30, 2010 as approved and provided by the State Education Department in accordance with Part 200 of the Commissioner's Regulations (list on file in the Assistant Superintendent for Business Office).

Ayes all.

The Regular Meeting of the Saratoga Springs City School District Board of Education was held at the Administration Offices at 3 Blue Streak Blvd. on Tuesday, July 14, 2009. The meeting was called to order by **President Mia Pfitzer** at 7:15 p.m.

I. MINUTES

Trustee Jeff Piro moved and **Trustee Regina Gapczynski** seconded to approve the minutes for the June 25, 2009 Regular Meeting of the Board of Education. Copies of the minutes were previously distributed to Board members. **Ayes all.**

II. COMMUNICATIONS

Communications of interest to Board of Education members were circulated during the meeting.

III. PUBLIC HEARING

President Mia Pfitzer opened the first public hearing. There being no one wishing to speak, **President Mia Pfitzer** closed the first public hearing.

IV. BOARD COMMITTEE REPORTS

President Mia Pfitzer said she would contact Board members over the next couple of weeks to ascertain what committees members are interested in serving on.

Property Administration Committee: **Trustee Ernie Gailor** said the Property Administration Committee would meet on July 27 at 5:00 p.m. to discuss the East Side Recreation Field.

WSWHE BOCES: **Trustee Jeff Piro** said that what was to be a rather routine meeting of the BOCES Board became somewhat contentious when the recommendation to modify two programs (one of which was the culinary program) by reducing/combining the programs was presented. He said the motion did not pass; however, he

expected the issues to be resolved. He also noted that the search for the District Superintendent is ongoing and that it was being done electronically.

V. ADMINISTRATIVE REPORTS

A. Superintendent's Comments

Superintendent Janice White said that **Michael Piccirillo** attended a national conference in Utah on Curriculum Mapping. This conference will be held in Saratoga Springs next summer. **Michael Piccirillo** said there were about 500 attendees at this conference; however, he anticipated between 700 and 800 at next year's event. Items of importance that were discussed were 21st Century learning and the impact of technology on education.

Superintendent White said that summer school was underway with 191 students in the Step Program in grades 1-5, 60 students at the middle school and 330 at the high school. There are 99 enrolled in Driver Education. She noted that of the 330 at the high school, some were duplicates. She also said the Camp Invention Program was held at Maple Avenue.

Superintendent White said that construction is ongoing at all other schools. District staff continues to monitor the construction and its progress.

VI. OLD BUSINESS

A. Proposed Code of Conduct 2009-2010

Vice President Jay Rifembary moved and **Trustee Frank Palumbo** seconded to accept the second reading of the proposed revised Code of Conduct. (Copies previously distributed to Board members.)

Trustees agreed they were satisfied with the explanation offered by district staff on the use of cell phones on buses. **Ayes all.**

VII. NEW BUSINESS

Vice President Jay Rifenbary moved and **Trustee Jeff Piro** seconded to approve tonight's regular agenda in its entirety as follows:

A. Conference Attendance 2009-2010

1. Approved expenses for Board of Education members attending the New York State School Boards Association New School Board Members Academy.
2. Approved expenses for Board of Education members attending the New York State School Boards Summer Academy.
3. Approved expenses for Board of Education members to attend the New York State School Boards Association's Annual Meeting to be held October 15 - 18, 2009 in New York City, New York.

B. Committee on Special Education and Committee on Preschool Special Education Pupil Placements

Approved the recommendations of the Committee on Preschool Special Education and the Committee on Special Education for pupils' placement arrangements referred to the Board for approval. Copies of these recommendations have been previously sent to the Board members for review and will be attached to the official minutes.

C. Agreement for Legal Services

Renewed the employment contract with Richard F. Mullaney, Esq. to provide desired legal services in connection with tax review matters within the City of Saratoga Springs on behalf of the School District effective September 1, 2009 through August 31, 2010.

D. Tuition Waiver

Waived the non-resident tuition fee for foreign exchange student Sofya Ovcharenko from Russia for the 2009-2010 school year contingent on compliance with all Federal guidelines. Sofya is being sponsored by the Chekhov Sister City International Exchange Student Homestay Program.

E. Field Trip

1. Granted permission for the Girls Varsity and Junior Varsity Soccer Teams to travel to Baldwinsville, New York on Wednesday, September 2, 2009 to participate in the Baldwinsville Tournament at Baldwinsville High School.

VIII. PERSONNEL

A. Administrative Retirements

1. Accepted the resignation, for retirement purposes, of Karen Stanley, with appreciation and regret, from the position of Director for Human Resource Services, effective January 4, 2010. (Sen: (9/1/86)

2. Accepted the resignation, for retirement purposes, of Noreen Walker, with appreciation and regret, from the position of Director for Pupil Services, effective January 4, 2010. (Sen.: 8/31/98)

B. Administrative Internships

1. Approved the administrative internship for Laura Frederick at Lake Avenue School effective August 2009 through June 2010.

2. Approved the administrative internship for Michael J. Huchro at Lake Avenue School effective July 2009 through June 2010.

C. Teacher Retirement

1. Accepted the resignation, for retirement purposes, of Arthur Kranick, with appreciation and regret, from the position of physical education and recreation teacher, effective July 1, 2009. (Maple Avenue/Caroline Street) (Sen.: 3/11/85)

D. Teacher Appointments

1. Approved the appointment of David Brown to a three-year probationary appointment as a social studies teacher effective September 1, 2009. (High School - replacement) (Certification: Initial, Social Studies, 2/1/08)

2. Approved the appointment of Jill Cowburn to a three-year probationary appointment as an English teacher effective September 1, 2009. (High School - replacement) (Certification: Initial, English Language Arts, 2/1/07)

3. Approved the appointment of Lorraine Gutenmann to a one-year appointment as a .8 elementary teacher effective September 1, 2009 through June 30, 2010. (Maple/St. Clements) (Certification: Perm., Mathematics 7-12, 9/1/88; Perm., N, K, Grades 1-6, 9/1/88)

4. Approved the appointment of Julie Hahn to a two-year probationary appointment as an English teacher effective September 1, 2009. (High School - replacement) (Certification: Prof. English Language Arts, 9/1/08-8/31/13). Karen Stanley welcomed Julie Hahn as a new teacher at the High School.

5. Approved the appointment of Erin Henze to a two-year probationary appointment as an Education of Children with Handicapping Conditions - Special Education - Speech teacher effective September 1,

2009. (Greenfield School - replacement) (Certification: Perm., Speech & Hearing Handicapped, 9/1/05)

6. Approved the appointment of Kathleen Keating to a one-year appointment as an Education of Children with Handicapping Condition - Special Education - General teacher effective September 1, 2009 through June 30, 2010. (High School - LOA)

7. Approved the appointments of the following teachers to a sixth instructional assignment for the 2009-2010 school year with a stipend of \$6,000, plus benefits (High School):

Thomas Shiland	Chemistry
Ellen Ehrlich	Spanish 4
Timothy McGuigan	Digital Communications
Michael DeLancey	U.S. History
Timothy O'Brien	Economics and War & Diplomacy
Ronald Schorpp	Global History 10

E. Teacher Leaves of Absence

1. Approved the unpaid Family and Medical Leave, for child-rearing purposes, for Jennifer Marcantonio from her position of elementary teacher, effective September 8, 2009 through November 27, 2009. (Caroline Street)

2. Approved a two-year unpaid leave of absence, for family needs, for Lynn Lomanto, from her position of mathematics teacher, effective September 1, 2009 through June 30, 2011. (Maple Avenue)

F. Summer Curriculum Appointments

1. Approved the following for the 2009 Summer Curriculum Projects:

Introduction to Nano Sciences

Theresa Newkirk Evelyn Perkins

African American Literature

Roberta Reed Deborah Titolo

Algebra 2/Pre-Calculus B Curriculum Alignment

Kevin Wolpert Karen Swift
Michael Pendergast

Food, Writing and Reading

Rachel Kurtz

AP World History - Grade 10

David Patterson Michael Miller
Lynn King Lauren Perry

Media, Literacy and Pop Culture

Rachel Kurtz

Saratoga Adirondack Literature

Kathryn Flanders

Math Curriculum Mapping - Grades 6-8

Teresa Kosek-Ostwald Dale Christopher
Ronald Morris Lynn Lomanto

Math Curriculum Mapping - Grades 9-11

Kevin Wolpert Gregory Goering
Patricia Hatlee Karen Swift
Amy Krogmann

Senior Seminar Curriculum Mapping

Ellen Terry Justin Hoskins
Laura Moore Leanne Donelan
Dawn Anderson

Curriculum Mapping Training - K-5

Maureen Hodges	Erin Holohan
David Shippee	Amy Elsworth
Jeannie Duval	

ELA Curriculum Mapping - Grades 3-5

Maureen Hodges	David Shippee
Amy Elsworth	Jenine Weeks
Christina Merrill	Joanne Sharpe
Jane Olson	Colleen Brooks
Kerry Morris	

ELA Curriculum Mapping - Grades 9-11

Johanna Friedman	Bridgette Gallagher
Amy Tholl-Totino	Laura Moore

HLA 10 Curriculum Revision

Anne Kauth	Kathryn Flanders
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Curriculum Alignment - Integrated Algebra Textbook

Mary Anne Fantauzzi	Patricia Hatlee
Elizabeth Miklas	Julie Blakely

2. Approved curriculum development time, maximum of six hours/teacher, for Amy Austin and Kathy Dewey during the week of June 27, 2009 to modify the 6th grade summer school program. (Maple Avenue)

G. Club Creations

1. Approved the creation of the following club at Geysers Road School:

Go Green Club - with a stipend of \$776

2. Approve the creation of the following club at Dorothy Nolan:

Ready Readers Book Club - no stipend

H. Co-Curricular Appointments

1. Approved the following as advisor to the Go Green Club at Geysers Road School:

Salli LoDato

2. Approved the following as volunteer advisors to the Ready Readers Book Club at Dorothy Nolan School:

Julie Scutieri

Malina Stawarz

3. Approved the following as advisor to the Parent Volunteer Reading Program at Dorothy Nolan School:

Jessica Ordon

4. Approved the appointment of Gary Zimmerman as athletic trainer effective August 14, 2009 through June 30, 2010.

5. Approved the following substitute teachers for the 2009 Middle School Summer School program:

Dale Christopher (math only)

Ashley Cole

Delia Ogden

6. Approved the following as substitutes/proctors for the 2009 High School Summer School program:

Holly Louis

Charlotte Naples

7. Approved the appointment of Barbara Mader as special education teacher for the July 2009 summer program located at Maple Avenue, Monday, Tuesday, Wednesday, July 6, 2009 - July 30, 2009.

8. Approved the following additional teachers for the Elementary (STEPS) Program, located at Maple Avenue Middle School, effective July 6, 2009 through August 6, 2009:

Malina Stawarz	Starrla Williams
Sharon Nash	Jessica Ordon
Kelly Fulmer	Karen Crooks
Jeannie Duval	

I. Co-Curricular Resignations

1. Accepted the resignation of Jennifer Usack from the Dial 3 Concepts position for the 2009 summer Kindergarten Screening, effective June 26, 2009. (Previously approved BOE 5/12/09.)

2. Accepted the resignation of Karen Crooks from the Dial 3 Concepts position for the 2009 summer Kindergarten Screening, effective July 8, 2009. (Previously approved BOE 5/12/09.)

3. Accepted the resignation of Deborah Risso from the position of teacher aide for the 2009 summer Kindergarten Screening effective July 7, 2009. (Previously approved BOE 5/12/09.)

J. Correction - Student Worker Appointments

1. Approved the following additional students to the position of student workers with the Facilities and Operations Department for the summer of 2009: (Previously approved as student helpers.)

Damian Irizarry	Colin Reinert
John Lahut	David Scavone
Cameron Reinert	

K. Civil Service Leave of Absence

1. Approved an unpaid leave of absence, for medical

reasons, for Vonnie Russo from his position of food service helper/cashier, District, effective June 1, 2009 through June 30, 2009.

L. Abolishment of Civil Service Position

1. Approved the abolishment of one 10-month clerk position effective September 1, 2009. (Pupil Services)

M. Civil Service Resignation

1. Accepted the resignation of Jane Foley-Graeff from the position of 175-day teacher aide, effective July 31, 2009. (Dorothy Nolan)

N. Civil Service Appointments

1. Approved the probationary appointment of John Carpenter to the position of 175-day school bus driver, effective June 16, 2009. (Transportation - Replacement)

2. Approved the probationary appointment of Jane Foley-Graeff to the position of 12-month keyboard specialist, effective July 31, 2009. (Dorothy Nolan - Replacement)

3. Approved the probationary appointment of Carrie Ortiz to the position of .5 183-day Registered Professional Nurse, effective 9/1/09. (District - Replacement)

O. Summer Program Appointment

1. Approved the appointment of Deborah Rizzo to the position of teacher aide, summer reading/mathematics program, for July 6 - July 30, 2009, Monday, Tuesday, Wednesday, 8:15 A.M. - 11:45 P.M.

P. Substitute Appointments/Resignations/Deletions

1. Accepted the non-instructional emergency

conditional substitute appointments as per the attached list.

2. Accepted the instructional and non-instructional substitute resignations/deletions as per the attached list.

IX. FINANCIAL

A. Disposal of Obsolete Equipment - Information Technology Department

Granted permission to the Information Technology Department to declare obsolete and dispose of equipment as per the attached list.

B. Disposal of Obsolete Furniture - Division Street Elementary School

Granted permission to Division Street Elementary School to declare obsolete and dispose of fifty (50) folding chairs.

C. Disposal of Obsolete Library Books - Maple Avenue Middle School

Granted permission to Maple Avenue Middle School to dispose of obsolete library books as per the attached list.

D. Disposal of Obsolete Textbooks - Maple Avenue Middle School

1. Granted permission to Maple Avenue Middle School to dispose of the following obsolete textbooks:

Quantity	Title	ISBN #	Publisher	Copyright Date
556	The American Nation Beginnings Through 1877	0-13-434902-4	Prentice-Hall	2000

2. Granted permission to Maple Avenue Middle School to sell the obsolete textbooks listed below to Meg Bilgore from "Textbook Fare" or if not on the buyer's list, granted permission to discard.

Quantity	Title	ISBN #	Publisher	Copyright Date	Price
67	Cells, Heredity, and Classification	0-03-025536-8	Holt, Rinehart & Winston	2005	\$2.75 - \$3.00 each
58	Weather and Climate	0-03-025548-1	Holt, Rinehart & Winston	2005	\$1.00 each
54	Inside the Restless Earth	0-03-025542-2	Holt, Rinehart & Winston	2005	\$.22 each
56	Forces, Motion and Energy	0-03-025556-2	Holt, Rinehart & Winston	2005	\$1.20 each

E. Disposal of Obsolete Textbooks - High School

Granted permission to the High School to dispose of obsolete textbooks as per the attached list.

F. Change Order Resolution: #007-004, Saratoga Springs High School

Harold R. Clune Inc. - Disconnect, reconfigure, remove, reinstall and retest existing data cables routed in 4" conduit in closet D129. Install ladder tray from wall to existing rack.

BE IT RESOLVED, that the contract for Electrical construction with Harold R. Clune Inc. associated with the Saratoga Springs High School identified as: SED Project #: 52-18-00-01-0-016-017 Contract No.: 07, Electrical Construction be increased by **Six Thousand Eight Hundred Sixty-Five and no/100 Dollars (\$6,865.00)** as detailed:

Original Contract	\$627,900.00
Previously Authorized Change Orders*	<u>\$ 20,805.00</u>
Contract Sum Prior to this Change Order	\$648,705.00
This Change Orde	<u>\$ 6,865.00</u>
New Contract Sum	<u><u>\$655,570.00</u></u>

and,

BE IT FURTHER RESOLVED, that the Superintendent of Schools be authorized to sign this Change Order on behalf of the Board of Education.

* #007-001	\$ 3,790.00
#007-002	\$ 6,215.00
#007-003	<u>\$10,800.00</u>
	\$20,805.00

Ayes all.

X. PUBLIC HEARING

President Mia Pfitzer opened the second public hearing. There being no one wishing to speak, **President Mia Pfitzer** closed the second public hearing.

XI. OTHERS

Trustee Jeff Piro welcomed new Board members.

Trustee Regina Gapczynski congratulated new teachers. She said she was glad to see the Sister City Exchange Program. She congratulated staff on impending retirements.

Trustee Ernie Gailor welcomed new Board members and said he was looking forward to a good year. He also congratulated **President Mia Pfitzer** and **Vice President Jay Rifenbary** on their new positions on the Board.

Trustee Frank Palumbo said he was sad to see the impending retirements of **Noreen Walker** and **Karen Stanley**, but he wished them both well. He said the district was better because of the time they spent here.

Trustee Aaron Aubochon congratulated **President Mia Pfitzer** and **Vice President Jay Rifenbary** on their new positions on the Board. He, too, said he was looking forward to a good year.

Vice President Jay Rifenburg thanked the Board for electing him as Vice President. He said he was sorry to see Noreen Walker and Karen Stanley retire. He, too, wished them well.

President Mia Pfitzer welcomed the new teachers to the district. She said that Karen Stanley and Noreen Walker would be missed.

XII. EXECUTIVE SESSION

Trustee Jeff Piro moved and **Trustee Frank Palumbo** seconded to adjourn to Executive Session at 7:40 p.m. to discuss the following:

1. Negotiations with collective bargaining unit.
2. Matters leading to the employment of particular persons.

Ayes all.

XIII. ADJOURNMENT

President Mia Pfitzer adjourned the meeting at 9:45 p.m.

Respectfully submitted,

Kurt Jaeger
Assistant Superintendent for Business.