

CITY SCHOOL DISTRICT
SARATOGA SPRINGS, NEW YORK 12866

REGULAR MEETING
OF THE
SARATOGA SPRINGS BOARD OF EDUCATION

SEPTEMBER 24, 2009

HIGH SCHOOL - MEADE (TEACHING) AUDITORIUM
7:30 P.M.

I. ROLL CALL

II. PLEDGE OF ALLEGIANCE

III. MINUTES

Recommend the Board approve the minutes for the September 8, 2009 Regular Meeting of the Board of Education. Copies of the minutes were previously distributed to Board members.

IV. COMMUNICATIONS

Communications of interest to Board of Education members will be circulated during the meeting.

V. PUBLIC HEARING

VI. BOARD COMMITTEE REPORTS

- Saratoga County School Boards Association
- New York State School Boards Association
- WSWHE BOCES
- Policy Committee
- Finance Committee
- Superintendent Evaluation Form Committee
- Property Administration Committee

VII. ADMINISTRATIVE REPORTS

- A. Superintendent's Comments
- B. Professional Development Plan Presentation

Colleen Carroll, Director of District Assessment and Staff Development, will review the work completed by the Professional Development Plan Committee and present the newly revised Professional Development Plan for adoption.

VIII. OLD BUSINESS - NONE

IX. NEW BUSINESS

- A. Committee on Special Education and Committee on Preschool Special Education Pupil Placements

The recommendations of the Committee on Preschool Special Education and the Committee on Special Education for pupils' placement arrangements are referred to the Board for approval. Copies of these recommendations have been previously sent to the Board members for review and will be attached to the official minutes.

- B. Draft Goals & Objectives 2009-2010

The Board of Education will review and discuss goals and objectives for the 2009-2010 school year to be adopted at a future meeting.

- C. Annual Professional Performance Review and Professional Development Plan

Pursuant to Education Law, Sections 101, 207, 210, 215, 305, 1604[39], [40], 1709[39], [40], 1804[9], [10], 1950[4] [II], [mm], 2503[18], [19], 2554[25], [26], 2854[3] [a-21, [a-3], 3003, 3004, 3004-b[1], [2], 3004-c, 3006, 3007, 3030, 3035[1], [3], [4], 3604; L. 2000, ch. and to Commissioner's Regulation 100.2, recommend the Board of Education adopt the Annual Professional Performance Review and Professional Development Plan effective July 1, 2009.

- D. Saratoga Farmers' Market Association Agreement

Recommend the Board of Education approve the agreement with the Saratoga Farmers' Market Association to provide facility use at the Division Street Elementary School from November 1, 2009 through May 1, 2010. Billing by the district will be assessed at the Class III rate and in-kind contributions of produce

or products from local farms will be accepted with a quantified value no greater than \$9,600 with the total facility use fee being reduced by that amount at the end of the season.

E. Field Trips

1. Recommend the Board of Education grant permission for the Varsity and Junior Varsity Boys and Girls Cross Country Teams to travel to Utica, New York on Saturday, September 26, 2009 to participate in the E.J. Hermann Invitational Cross Country Meet at Proctor Park.
2. Recommend the Board of Education grant permission for the High School Choraliers to travel to New York City, New York on Friday, November 27, 2009 and Saturday, November 28, 2009 to perform at Carnegie Hall.

X. **PERSONNEL**

A. Club Creation

1. Recommend the Board approve the creation of the following club at the High School for the 2009-2010 school year:

Astronomy Club - volunteer

B. Club Appointments

1. Recommend the Board approve the appointment of the following as club advisors at the High School for the 2009-2010 school year:

ACC Business Day Club	-	Stacey Ralston
Art Club	-	Dawn Talley/Catherine Ruggles
Chamber Orchestra	-	Brooke Leighton
Chorus I	-	Kathleen McCarty
Chorus II	-	Kathleen McCarty
Concert Band	-	Milton Lee
Concert Orchestra	-	Brooke Leighton
Creative Streaks	-	Dawn Talley
Disease Awareness Club for Students (DACs)	-	Daniel Walter
DECA - Distributive Education Clubs of America	-	John Grady
French Club	-	Mark Newman

Freshman Class Advisor	-	Julie Blakely/Gabrielle Alberti
General Organization - Auditor	-	Janice Kelsey
General Organization - Treasurer	-	Amy Krogmann
International Awareness Club	-	Lynn King
Jazz Band	-	Milton Lee
Junior Class Advisor	-	Lauren Perry/Leanne Donelan
Latin Club	-	Alicia Silver
LEO Club	-	John Grady
Life Sports	-	Gregory Goering
Live Different	-	Angela Annese
MOVE Dance Club	-	Mary Anne Fantauzzi
Musical Instrumental	-	Kathleen McCarty
NASA Club	-	Charles Kuenzel
National Honor Society	-	Lucia Nichols/Richard DeMartino
PEP Band	-	Milton Lee
PRIDE	-	Richard DeMartino
SADD	-	Holly Louis
Saratoga Academic Team	-	Alicia Silver
Science Research Club	-	Evelyn Perkins
Sforzando	-	Kathleen McCarty
Senior Class Advisor	-	Anne Kauth
Sophomore Class Advisor	-	Jessica LaBello/Elizabeth Morris
Student Council	-	Michael Miller
Symphonic Orchestra	-	Brooke Leighton
Ultimate Frisbee Club	-	David Torres
Video Production Club	-	Colin Quinn/Ellen (Jody) Terry
Yearbook Advisor	-	Edward Brandt, Jr.

C. Co-Curricular Appointments

1. Recommend the Board approve the following as home tutors for the 2009 - 2010 school year:

James Sager

Colleen Kurtz

2. Recommend the Board approve the appointment of the following as chaperones for the 2009 - 2010 school year:

Head Cashier

-

Michael Miller

Chaperones

-

Tony DeVizzio

Margaret Kuenzel

Jake Zanetti

D. Extra Class

1. Recommend the Board approve the appointments of the following science teachers to an additional .5 or 1.0 instructional assignment with additional compensation as per the SSTA contract for the 2009-2010 school year:

Christopher DeLorenzo	6.0	\$3,000
Laura Evoskevich	6.0	\$3,000
Randall Johnson	6.0	\$3,000
Theresa Newkirk	5.5	\$1,500
Lynne Pagels	6.0	\$3,000
Tracy Sanders	6.0	\$3,000
Christopher Shanks	5.5	\$1,500
Catherine Stephen	6.0	\$3,000
Jonathan Warner	6.0	\$3,000

E. Abolishment of Civil Service Position

1. Recommend the Board approve the abolishment of one 175-day teacher aide position effective September 7, 2009. (Maple Avenue)

F. Creation of School Bus Driver Assistant Position

1. Recommend the Board approve the creation of 1.0 school bus driver assistant position for a special needs run to Oak Hill School, Glenville, effective September 9, 2009. (Transportation - New)

G. Increase in Rate

1. Recommend the Board approve the increase in the school bus driver training rate from \$7.15 per hour to \$7.25 per hour effective July 1, 2009 (adjusted minimum wage).

H. Civil Service Appointments

1. Recommend the Board approve the probationary appointment of Judy Shinn to the position of 175-day school bus driver assistant, effective September 9, 2009.

2. Recommend the Board approve the transfer of Mary Anne Mason, motor vehicle operator, High School, to the probationary appointment of 5.5 food service helper, High School, effective September 25, 2009.

I. Civil Service Resignations

1. Recommend the Board approve the resignation of Pamela Baillargeon from the position of three-hour cashier, effective September 29, 2009. (Maple Avenue) (Sen: 10/25/05)
2. Recommend the Board approve the resignation of Dale Breda from the position of 175-day school bus driver, effective September 8, 2009. (Transportation) (Sen: 4/20/09)
3. Recommend the Board approve the resignation of Nancy Couvillon from the position of 175-day teacher aide, effective September 7, 2009. (Maple Avenue) (Sen.: 9/2/03)

J. Substitute Appointments/Resignations/Deletions

1. Recommend the Board accept the instructional and non-instructional emergency, conditional substitute appointments, as per the attached list.
2. Recommend the Board accept the instructional and non-instructional substitute resignations/deletions, as per the attached list.

XI. **FINANCIAL**

A. Emergency Contract Transportation - Special Education

Recommend the Board of Education award an emergency 30-day contract for transportation to Shenendehowa High School for one (1) special education student from September 9 - October 9, 2009 in the total amount of \$2,530.00 to Durrin Transportation Inc.

B. Disposal of Classroom Carpets

Recommend the Board of Education grant permission to Division Street School to dispose of five (5) classroom carpets that are in poor condition.

C. Change Order Resolution: #003-001, Saratoga Springs High School

Excel Insulation Co. Inc. – Labor, materials and equipment necessary to remove existing store front doors that contain asbestos caulk and window glazing; 3 door sets; includes mobilization and disposal.

BE IT RESOLVED, that the contract for Asbestos Abatement construction with Excel Insulation Co. Inc. associated with the Saratoga Springs High School identified as: SED Project #: 52-18-00-01-0-016-017 Contract No.: 03, Asbestos Abatement Construction be increased by **Four Thousand Three Hundred Sixty and no/100 Dollars (\$4,360.00)** as detailed:

Original Contract	\$102,400.00
Previously Authorized Change Orders*	<u>\$ 0.00</u>
Contract Sum Prior to this Change Order	\$102,400.00
This Change Order	<u>\$ 4,360.00</u>
New Contract Sum	<u>\$106,760.00</u>

and,

BE IT FURTHER RESOLVED, that the Superintendent of Schools be authorized to sign this Change Order on behalf of the Board of Education.

* None

D. Change Order Resolution: #004-001 (Phase 2), Saratoga Springs High School

Zandri Construction Corporation – Labor, materials and equipment necessary for a new store front door and side walk at the north end of C-wing.

BE IT RESOLVED, that the contract for General Construction with Zandri Construction Corporation associated with the Saratoga Springs High School identified as: SED Project #: 52-18-00-01-0-016-017, Contract No.: 04, General Construction be increased in the amount of **Thirteen Thousand Eight Hundred Ninety-One and no/100 Dollars (\$13,891.00)** as detailed:

Original Contract	\$1,392,800.00
Previously Authorized Change Orders*	<u>\$ 0.00</u>
Contract Sum Prior to this Change Order	\$1,392,800.00
This Change Order	<u>\$ 13,891.00</u>
New Contract Sum	<u>\$1,406,691.00</u>

and,

BE IT FURTHER RESOLVED, that the Superintendent of Schools be authorized to sign this Change Order on behalf of the Board of Education.

* None

- E. Change Order Resolution: #007-007 (Phase 2), Saratoga Springs High School
Harold R. Clune Inc. – Labor, materials and equipment to provide power for new A/C unit in the data room (D129) at the high school.

BE IT RESOLVED, that the contract for Electrical construction with Harold R. Clune Inc. associated with the Saratoga Springs High School identified as: SED Project #: 52-18-00-01-0-016-017 Contract No.: 07, Electrical Construction be increased by **Two Thousand Two Hundred Sixty and no/100 Dollars (\$2,260.00)** as detailed:

Original Contract	\$627,900.00
Previously Authorized Change Orders*	<u>\$ 52,195.00</u>
Contract Sum Prior to this Change Order	\$680,095.00
This Change Order	<u>\$ 2,260.00</u>
New Contract Sum	<u>\$682,355.00</u>

and,

BE IT FURTHER RESOLVED, that the Superintendent of Schools be authorized to sign this Change Order on behalf of the Board of Education.

* #007-001	\$ 3,790.00
#007-002	\$ 6,215.00
#007-003	\$10,800.00
#007-004	\$ 6,865.00
#007-005	\$ 4,600.00
#007-006	<u>\$19,925.00</u>
	\$52,195.00

- F. Change Order Resolution: #007-008 (Phase 2), Saratoga Springs High School
Harold R. Clune Inc. – Labor, materials and equipment to provide and install additional clocks not shown on the contract drawings.

BE IT RESOLVED, that the contract for Electrical construction with Harold R. Clune Inc. associated with the Saratoga Springs High School identified as: SED Project #: 52-18-00-01-0-016-017 Contract No.: 07, Electrical Construction be increased by **Nine Thousand Eight Hundred Ninety-Five and no/100 Dollars (\$9,895.00)** as detailed:

Original Contract	\$627,900.00
Previously Authorized Change Orders*	<u>\$ 54,455.00</u>
Contract Sum Prior to this Change Order	\$682,335.00
This Change Order	<u>\$ 9,895.00</u>
New Contract Sum	<u>\$692,250.00</u>

and,

BE IT FURTHER RESOLVED, that the Superintendent of Schools be authorized to sign this Change Order on behalf of the Board of Education.

* #007-001	\$ 3,790.00	#007-007	<u>\$ 2,260.00</u>
#007-002	\$ 6,215.00		\$54,455.00
#007-003	\$10,800.00		
#007-004	\$ 6,865.00		
#007-005	\$ 4,600.00		
#007-006	\$19,925.00		

- G. Change Order Resolution: #007-009 (Phase 2), Dorothy Nolan Elementary School
Harold R. Clune Inc. – Labor, materials and equipment necessary to relocate the Electrical Meter from the interior electrical room to an outside location; as requested by National Grid.

BE IT RESOLVED, that the contract for Electrical construction with Harold R. Clune Inc. associated with the Dorothy Nolan Elementary School identified as: SED Project #: 52-18-00-01-0-015-014 Contract No.: 07, Electrical Construction be increased by **Four Thousand Three Hundred Fifteen and no/100 Dollars (\$4,315.00)** as detailed:

Original Contract	\$627,900.00
Previously Authorized Change Orders*	<u>\$ 64,350.00</u>
Contract Sum Prior to this Change Order	\$692,250.00
This Change Order	<u>\$ 4,315.00</u>
New Contract Sum	<u>\$696,565.00</u>

and,

BE IT FURTHER RESOLVED, that the Superintendent of Schools be authorized to sign this Change Order on behalf of the Board of Education.

* #007-001	\$ 3,790.00	#007-007	\$ 2,260.00
#007-002	\$ 6,215.00	#007-008	<u>\$ 9,895.00</u>
#007-003	\$10,800.00		\$64,350.00
#007-004	\$ 6,865.00		
#007-005	\$ 4,600.00		
#007-006	\$19,925.00		

- H. Change Order Resolution: #010-001 (Phase3), Saratoga Springs High School
Dutch Valley General Contracting Inc. – Labor, materials and equipment necessary to supply and install new doors, frames and hardware for existing and new storage closets.

BE IT RESOLVED, that the contract for general construction with Dutch Valley General Contracting Inc. associated with the Saratoga Springs High School identified as: SED Project #: 52-18-00-01-0-016-019 Contract No.: 010, General Construction be increased by **Seventeen Thousand Two Hundred Twenty-Seven and no/100 Dollars (\$17,227.00)** as detailed:

Original Contract	\$580,600.00
Previously Authorized Change Orders*	\$ <u>0.00</u>
Contract Sum Prior to this Change Order	\$580,600.00
This Change Order	\$ <u>17,227.00</u>
New Contract Sum	<u>\$597,827.00</u>

and,

BE IT FURTHER RESOLVED, that the Superintendent of Schools be authorized to sign this Change Order on behalf of the Board of Education.

* None

XII. PUBLIC HEARING

XIII. OTHERS

XIV. EXECUTIVE SESSION

1. To discuss negotiations with the City of Saratoga Springs.
2. To discuss negotiations with collective bargaining unit.
3. To discuss matters leading to the employment of particular persons.

XV. ADJOURNMENT

**FUTURE MEETINGS
SARATOGA SPRINGS BOARD OF EDUCATION
7:30 P.M.**

**OCTOBER 13, 2009
DOROTHY NOLAN ELEMENTARY SCHOOL**

**OCTOBER 29, 2009
HIGH SCHOOL**