

CITY SCHOOL DISTRICT  
SARATOGA SPRINGS, NEW YORK 12866

REGULAR MEETING  
OF THE  
SARATOGA SPRINGS BOARD OF EDUCATION

AUGUST 11, 2009

ADMINISTRATION BUILDING - 3 BLUE STREAK BLVD.  
CONFERENCE ROOMS #221-223

7:00 P.M.

**I. ROLL CALL**

**II. PLEDGE OF ALLEGIANCE**

**III. MINUTES**

Recommend the Board approve the minutes for the July 30, 2009 Regular Meeting of the Board of Education. Copies of the minutes were previously distributed to Board members.

**IV. COMMUNICATIONS**

Communications of interest to Board of Education members will be circulated during the meeting.

**V. PUBLIC HEARING**

**VI. BOARD COMMITTEE REPORTS**

The Board President will identify Board of Education committees for 2009-2010 and make membership and chairperson assignments.

- Saratoga County School Boards Association
- New York State School Boards Association
- WSWHE BOCES
- Policy Committee
- Finance Committee
- Superintendent Evaluation Form Committee
- Property Administration Committee

VII. **ADMINISTRATIVE REPORTS**

- A. Superintendent's Comments

VIII. **OLD BUSINESS - NONE**

IX. **NEW BUSINESS**

- A. Committee on Preschool Special Education Pupil Placements

The recommendations of the Committee on Preschool Special Education for pupils' placement arrangements are referred to the Board for approval. Copies of these recommendations have been previously sent to the Board members for review and will be attached to the official minutes.

- B. Tuition Waiver

Recommend the Board of Education waive the non-resident tuition fee for foreign exchange student Amelie Tschater from Germany for the 2009-2010 school year contingent on compliance with all Federal guidelines. Amelie is being sponsored by the Council on International Educational Exchange Program.

X. **PERSONNEL**

- A. Teacher Appointments

1. Recommend the Board approve the three-year probationary appointment of Emily Carnevale to the position of elementary teacher, effective September 1, 2009. (Caroline Street - Replacement) (Certification: Initial, Childhood Education (Grades 1-6), 9/1/07)
2. Recommend the Board approve a one-year appointment of Diane Bakay-Talbot to the position of elementary teacher, effective September 1, 2009 through June 30, 2010. (Dorothy Nolan - LOA) (Certification: Initial, Childhood Education, Birth-Grades 2, 9/1/09-8/31/14; Initial, Childhood Education, Grades 1-6, 9/1/07-8/31/12)
3. Recommend the Board approve a one-year appointment of Melanie Culp to the position of elementary teacher, effective September 1, 2009 through June 30, 2010. (Lake Avenue - LOA) (Certification: Conditional Initial, Grades 1-6, 2/1/09)

4. Recommend the Board approve a one-year appointment of Jeannie Fontaine to the position of elementary teacher, effective September 1, 2009 through June 30, 2010. (Dorothy Nolan - LOA) (Certification: Initial, Early Childhood (Birth-Grade 2), 9/1/09 - 8/31/14; Initial, Childhood Education (Grades 1-6), 9/1/06)
5. Recommend the Board approve a one-year appointment of Rachel Fridholm to the position of Education of Children with Handicapping Conditions Special Education - General teacher, effective September 1, 2009 through June 30, 2010. (Division Street - LOA) (Certification: Initial, Students with Disabilities (Grades 1-6), 9/1/07; Initial, Childhood Education, 9/1/07)
6. Recommend the Board approve a five-month appointment of Meredith Kerr to the position of elementary teacher, effective September 1, 2009 through January 29, 2010. (Dorothy Nolan - LOA) (Certification: Perm., Pre-K, K and Grades 1-6, 9/1/02)

B. Teacher Resignation

1. Recommend the Board approve the resignation of Kelly McQueeney from the position of Education of Children with Handicapping Conditions Special Education - General teacher, effective July 24, 2009. (Sen: 2/26/07)

C. Teacher Leaves of Absence

1. Recommend the Board approve an unpaid medical leave of absence for Tina Christensen from her position of Education of Children with Handicapping Conditions Special Education - General teacher, effective September 8, 2009 through January 29, 2010. (High School)
2. Recommend the Board approve the extension of an unpaid leave of absence, for child-rearing purposes, for Jennifer Spoor from her position of elementary teacher from September 8, 2009 through November 20, 2009 to September 8, 2009 through January 29, 2010. (Dorothy Nolan)

D. Club Stipend Change

1. Recommend the Board approve the change in stipend for the Intramurals - Winter club advisor from \$740 to \$776, effective September 1, 2009.

E. Co-Curricular Resignation

1. Recommend the Board accept the resignation of the following from the 2009 Math Curriculum Mapping - Grades 6-8 project:

Lynn Lomanto

F. Co-Curricular Appointments

1. Recommend the Board approve the appointment of the following as advisor for the Intramurals - Winter club for the 2009-2010 school year:

John Brock

2. Recommend the Board approve the appointment of the following additional teachers for the 2009 Summer Kindergarten Screening:

Kimberly Gagne  
Tara Wright

3. Recommend the Board approve the appointment of the following as a substitute for the 2009 Steps Program:

Kathleen McGee

4. Recommend the Board approve the appointment of the following to the 2009 Math Curriculum Mapping - Grades 6-8 project:

Joseph Bruno

5. Recommend the Board approve the following as Department Heads for the 2009-2010 school year:

English (Grs. 9-12)	-	Johanna Friedman
Guidance (Grs. 9-12)	-	Kathy Kennedy
Mathematics (Grs. 9-12)	-	Kevin Wolpert
Science (Grs. 9-12)	-	Thomas Shiland
Social Studies (Grs. 9-12)	-	David Patterson
Special Education (Grs. 9-12)	-	Karen Garant

Art (Grs. 6-12)	-	Marcia Martin
Business (Grs. 6-12)	-	John Grady
Family & Consumer Sciences (Grs. 6-12)	-	Margaret Kuenzel
Foreign Language (Grs. 6-12)	-	Lucia Bianchi
Music (Grs. 6-12)	-	Mark Beaubriand
Physical Education/Health (Grs. 6-12)	-	Susan Hoffman
Technology (Grs. 6-12)	-	James Leighton

G. Abolishment Of Civil Service Positions

1. Recommend the Board approve the abolishment of one 10-month, teacher aide position, effective September 8, 2009. (Greenfield)
2. Recommend the Board approve the abolishment of one 10-month, teacher aide position, effective September 8, 2009. (Lake Avenue)
3. Recommend the Board approve the abolishment of one 12-month, Senior Typist position, effective August 12, 2009. (Human Resources)

H. Civil Service Resignation

1. Recommend the Board accept the resignation of Suzanne Brennan from the position of 10-month, clerk, effective July 31, 2009. (Dorothy Nolan) (Sen: 9/12/07)

I. Substitute Appointments/Resignations/Deletions

1. Recommend the Board accept the instructional and non-instructional emergency, conditional substitute appointments, as per the attached list.
2. Recommend the Board accept the instructional and non-instructional substitute resignations/deletions, as per the attached list.

XI. **FINANCIAL**

A. Adoption of 2009-2010 Tax Levy **(ROLL CALL VOTE REQUIRED)**

1. Recommend the Board of Education adopt the 2009-2010 school district tax levy in the amount of \$69,111,581.

2. Recommend the Board of Education adopt the 2009-2010 public library tax levy in the amount of \$4,881,000.

B. WSWHE BOCES Classroom Lease Agreements 2009-2010

Recommend the Board of Education approve the lease agreements with WSWHE BOCES for the following:

1. Classroom Lease for eight (8) classrooms for the period July 1, 2009 through June 30, 2010 for an annual fee of \$135,589.
2. Distance Learning Classroom Lease (1) for the period July 1, 2009 through June 30, 2010 for an annual fee of \$1,065.

C. Cooperative Bid Resolution

Recommend the Board of Education approve a resolution for participation with other school districts in the Project Lead the Way cooperative bid process for engineering, biomedical equipment and supplies.

**WHEREAS**, it is the plan of a number of PUBLIC SCHOOL DISTRICTS, other BOCES organizations, and the Monroe 2-Orleans BOCES (the "BOCES") during the 2009-2010 school year to bid jointly for the purchase of various types of engineering, biomedical equipment and supplies (the "Supplies"); and

**WHEREAS**, the Saratoga Springs City School District ("the School District") is desirous of participating in the joint bidding of the Supplies, as authorized by General Municipal Law, Article 5-G; and

**WHEREAS**, this Board of Education has received and reviewed the Cooperative Bid Procedures ("the Procedures") governing its rights and responsibilities should it elect to participate in the joint bidding of the Supplies; and

**BE IT RESOLVED**, that the Board of Education hereby appoints the superintendent or designee to represent it in all matters related above; and

**BE IT FURTHER RESOLVED**, that in accordance with Cooperative Bid Procedures the Board of Education agrees to award bid item purchases according to the recommendations of the BOCES if such award is in the best interest of the school district.

D. School Lunch Bids

1. Bid Recommendation - Bread

Recommend the Board of Education award the bid for the purchase of Bread for the period August 24, 2009 through June 30, 2010 to George Weston Bakeries (Freihofers) in the amount of \$51,184.50.

2. Bid Recommendation - Ice Cream

Recommend the Board of Education award the bid for the purchase of Ice Cream for the period August 24, 2009 through June 30, 2010 to Gillette Creamery in the amount of \$37,740.00.

3. Bid Recommendation - Milk

Recommend the Board of Education award the bid for the purchase of Milk for the period August 24, 2009 through June 30, 2010 to Stewart's in the amount of \$137,869.71.

4. Bid Recommendation - Pizza

Recommend the Board of Education award the bid for the purchase of Pizza for the period September 1, 2009 through June 30, 2010 to Custom Catering & Bakery in the amount of \$106,406.00.

5. School Lunch Bid - Paper Goods

Recommend the Board of Education award bids in the amount of **\$78,974.13** for products for the period August 24, 2009 through January 31, 2010, as follows:

VENDOR	AMOUNT OF AWARD
Lusco Paper Co.	\$16,860.95
Hill & Marks	\$16,742.50
Sysco Food Service	\$13,401.13
Industries for the Blind	\$ 6,796.80
Central Poly Corporation	\$ 3,420.00
Interboro Packaging Corp.	\$ 2,655.00
By George Food Spec.	\$ 4,290.00
Leland Paper Company	\$10,361.75
US Food Service Inc.	\$ 4,446.00
<b>TOTAL</b>	<b>\$78,974.13</b>

6. School Lunch Bid - Commercially Purchased Foods

Recommend the Board of Education award bids in the amount of **\$552,574.67** for Commercially Purchased Foods for the period August 24, 2009 through January 31, 2010 as follows:

VENDOR	AMOUNT OF AWARD
Ginsberg's Foods	\$118,526.60
Sysco Food Service	\$152,799.04
Quandts Food Service	\$116,853.60
Coca-Cola Enterprises	\$ 15,419.25
Decrescente Distributors	\$ 16,050.00
U. S. Foods	\$ 78,235.36
Roberts Foods	\$ 49,293.00
Hillcrest Foods Inc.	\$ 5,397.82
TOTAL	\$552,574.67

E. Extra Classroom Activity Fund Report

Recommend the Board of Education accept the High School Extra Classroom Activity Fund Report for the period April 1, 2009 through June 30, 2009.

F. Change Order Resolution: #007-005 (Phase 2), Lake Avenue Elementary School

Harold R. Clune Inc. – Disconnect existing receptacles. Provide new outlets. Disconnect and relocate cable TV outlet(s), existing clocks, existing UV-1, lighting circuit(s), and wiremold drops.

**BE IT RESOLVED**, that the contract for Electrical construction with Harold R. Clune Inc. associated with the Lake Avenue Elementary School identified as: SED Project #: 52-18-00-01-0-005-007 Contract No.: 07, Electrical Construction be increased by **Four Thousand Six Hundred and no/100 Dollars (\$4,600.00)** as detailed:

Original Contract	\$627,900.00
Previously Authorized Change Orders*	<u>\$ 27,670.00</u>
Contract Sum Prior to this Change Order	\$655,570.00
This Change Order	<u>\$ 4,600.00</u>
New Contract Sum	<u>\$660,170.00</u>

and,

**BE IT FURTHER RESOLVED**, that the Superintendent of Schools be authorized to sign this Change Order on behalf of the Board of Education.

* #007-001	\$ 3,790.00
#007-002	\$ 6,215.00
#007-003	\$10,800.00
#007-004	\$ <u>6,865.00</u>
	\$27,670.00

- G. Change Order Resolution: #012-002 (Phase 3), Saratoga Springs High School  
Harold R. Clune Inc. – Provide 2 new shot clocks and 1 new score board in existing gym.

**BE IT RESOLVED**, that the contract for Electrical construction with Harold R. Clune Inc. associated with the Saratoga Springs High School identified as: SED Project #: 52-18-00-01-0-016-019 (Phase 3) Contract No.:12, Electrical Construction be increased by **Seventeen Thousand Four Hundred Eighty-Seven and no/100 Dollars (\$17,487.00)** as detailed:

Original Contract	\$108,900.00
Previously Authorized Change Orders*	<u>\$ 17,200.00</u>
Contract Sum Prior to this Change Order	\$126,100.00
This Change Order	<u>\$ 17,487.00</u>
New Contract Sum	<u>\$143,587.00</u>

and,

**BE IT FURTHER RESOLVED**, that the Superintendent of Schools be authorized to sign this Change Order on behalf of the Board of Education.

\* #012-001 \$17,200

- H. Treasurer's Reports

Recommend the Board of Education accept the May 2009 and June 2009 Treasurer's Reports.

- I. Contract Summer Transportation - Special Education

Recommend the Board of Education award the contract for summer transportation to Wildwood School, Latham, NY for one (1) student from July 14, 2009 through August 14, 2009 in the total amount of \$6,264.00 to Upstate Transit of Saratoga.

J. Transportation Antenna Site Lease Agreement

Recommend that the President of the Board of Education be authorized to execute the five-year renewable antenna site lease agreement with Dennis Communications, 41 Kinney Road, Argyle, NY 12809 on behalf of the Saratoga Springs City School District.

XII. PUBLIC HEARING

XIII. OTHERS

XIV. EXECUTIVE SESSION

1. To discuss pending litigation.
2. To discuss matters leading to the employment of particular persons.

XV. ADJOURNMENT

**FUTURE MEETINGS  
SARATOGA SPRINGS BOARD OF EDUCATION**

August 27, 2009	7:00 p.m.	Administration Building
September 8, 2009	7:30 p.m.	Geyser Road School
September 24, 2009	7:30 p.m.	High School