

CITY SCHOOL DISTRICT
SARATOGA SPRINGS, NEW YORK 12866

REGULAR MEETING
OF THE
SARATOGA SPRINGS BOARD OF EDUCATION

NOVEMBER 10, 2009

6:45 P.M. BOARD OF EDUCATION TRUSTEES - BUILDING TOUR

MAPLE AVENUE MIDDLE SCHOOL

7:30 P.M.

I. ROLL CALL

II. PLEDGE OF ALLEGIANCE

III. MINUTES

Recommend the Board approve the minutes for the October 29, 2009 Regular Meeting of the Board of Education. Copies of the minutes were previously distributed to Board members.

IV. COMMUNICATIONS

Communications of interest to Board of Education members will be circulated during the meeting.

V. PUBLIC HEARING

VI. BOARD COMMITTEE REPORTS

- Saratoga County School Boards Association
- New York State School Boards Association
- WSWHE BOCES
- Policy Committee
- Finance Committee
- Superintendent Evaluation Form Committee
- Property Administration Committee

VII. ADMINISTRATIVE REPORTS

A. Superintendent's Comments

B. Teacher Presentation

Joseph Giannetto, Social Studies Teacher, will report on his trip to China.

C. District Enrollment Report

Thomas Mele, Assistant Superintendent for Elementary Education, will present the district's enrollment profile and projection report.

D. State of the Building Update

Principal Stuart Byrne will present a status report relative to shared decision making and the overall state of the Maple Avenue Middle School.

VIII. OLD BUSINESS - NONE

IX. NEW BUSINESS

A. Committee on Special Education and Committee on Preschool Special Education Pupil Placements

The recommendations of the Committee on Preschool Special Education and the Committee on Special Education for pupils' placement arrangements are referred to the Board for approval. Copies of these recommendations have been previously sent to the Board members for review and will be attached to the official minutes.

B. Field Trips

1. Recommend the Board of Education grant permission for High School Music Students to travel to Boston, Massachusetts on Thursday, October 29, 2009 to attend a concert at Symphony Hall and visit the Boston Aquarium. (Prior approval received via e-mail 10/28/09)

2. Recommend the Board of Education grant permission for Maple Avenue Middle School Mapledions, Glee Club, and Select Band members to travel to New York City, New York on Wednesday, March 31, 2010 to attend a matinee performance of a Broadway musical.

C. Gifted & Talented Advisory Council Appointments

Recommend the Board of Education appoint the following individuals to serve on the Gifted & Talented Advisory Council for the 2009-2010 school year:

Lynn Calhoun	Rhonda Morris
Melody Eldeen	Diane Raushi
Alison Getz	Peggy Sharkey
Michelle Granger	Mary Faith Sinnott
Margie Herman	Caren Snell
Susan Kichton	Janit Stahl
Bethany Killeen	

X. **PERSONNEL**

A. Administrative Leave of Absence

1. Recommend the Board approve a six-month leave of absence for Deborah Balcanoff from her position of Assistant Director for Pupil Services effective January 4, 2010 through June 30, 2010.

B. Administrative Appointments

1. Recommend the Board approve the three-year probationary appointment of Deborah Balcanoff to the position of Director for Pupil Services effective January 4, 2010. (Replacement - District)
2. Recommend the Board approve the appointment of the Director for Human Resource Services effective January 4, 2010. (Replacement - District)

C. Club Creation

1. Recommend the Board approve the creation of the following clubs at the High School for the 2009-2010 school year:

Chess Club - volunteer
Uganda Relief for Children - volunteer

D. Co-Curricular Appointments

1. Recommend the Board approve the appointment of the following Activity Fund accounts and their treasurers at Maple Avenue Middle School for the 2009-2010 school year:

Art Enrichment Club	-	Annette DiGiacchino
Band Club	-	Jonathan Doyle
Canteen Club	-	Esther Mulligan
Chamber Orchestra Club	-	Caitlin O'Donnell
Coffee House Club	-	Nicole Karas
Columbian 6 Club	-	Maureen Walsh
Columbian 7 Club	-	Shelley Collier
Community Service Club	-	Roxanne Andrews
DEP - Technology Club	-	Karen Cavotta
Eighth Grade Club	-	Wendy Meissner
Excelsior 6 Club	-	Ellie Raymond
Excelsior 7 Club	-	Amy Weed
Excelsior 8 Club	-	Marjorie Herman
Friends of Pets Club	-	Dianne Tucker
Girls' Golf Club	-	Roxanne Andrews
Gotcha Being Good Club	-	Trisha LeMere
Hand Up Club	-	Jessica Oswald
Hathorn 6 Club	-	Jackie Hasbrouck
Hathorn 7 Club	-	Janelle Adams
Hathorn 8 Club	-	Wendy Meissner
Have a Heart Club	-	Deanne Savage
Home and Careers Club	-	Margaret Kuenzel
Math Club	-	Shelley Collier
Montreal Club	-	Robin Murray
Musical Club	-	Kathy Fogarty
Performing Arts	-	Constance Chindblom
Red 6 Club	-	Sue Mooney
Red 7 Club	-	Richard Lofink
Ski Club	-	Kurt Address
Spanish Club	-	Robin Soroka
Yearbook Club	-	Tom Coons

2. Recommend the Board approve the following as a home tutor for the 2009-2010 school year:

Ronald Tucker

3. Recommend the Board approve the following tutors for the After-School Study Program at Caroline Street School for the 2009-2010 school year:

Shauna Cumm

Heidi Hennessey

4. Recommend the Board approve the following as substitute tutors for the After-School Tutoring Program at Dorothy Nolan Elementary School for the 2009 - 2010 school year:

Sue Norton

Abby Piro

5. Recommend the Board approve the following as a coach for the 2009-2010 Winter Interscholastic Season:

Boys' Modified Basketball - Kurt Decker

E. Civil Service Appointments

1. Recommend the Board approve the probationary appointment of Wayne Freebern to the position of 12-month custodian, third shift, effective November 19, 2009. (Dorothy Nolan - Replacement)
2. Recommend the Board approve the probationary appointment of Tammy Gagnon to the position of 175-day 3.0 hour food service helper effective November 11, 2009. (Greenfield - Replacement)
3. Recommend the Board approve the probationary appointment of Michael Taylor to the position of 12-month custodian, third shift, effective November 19, 2009. (Maple Avenue - Replacement)
4. Recommend the Board approve the probationary appointment of Ryan Warner to the position of 12-month telecom/electrical technician. (District - New) (Previously approved provisionally, BOE 2/26/09.)

F. Civil Service Resignations/Retirement

1. Recommend the Board accept the resignation of Krystina DeTraglia from the position of 175-day school bus driver assistant, effective October 28, 2009. (Transportation) (Sen: 9/3/08)

2. Recommend the Board accept the resignation of Gretchen Guckemus from the position of 175-day teacher aide, effective November 17, 2009. (High School) (Sen: 10/10/07)
3. Recommend the Board accept the resignation, for retirement purposes, of Margaret Roxbury, with appreciation and regret, from the position of 175-day school bus driver, effective December 31, 2009. (Transportation) (Sen: 9/25/84)

G. Civil Service Leaves of Absence

1. Recommend the Board approve an unpaid leave of absence, for the purpose of a family member's serious health condition, under the Family Medical Leave Act, for Wanda Richards from her position of teacher aide, Greenfield Elementary School, effective November 20, 2009 through February 19, 2010.
2. Recommend the Board approve an unpaid leave of absence, for medical reasons, for Brian Winnie from his position of 175-day, school bus driver, Transportation, effective October 1, 2009 through November 3, 2009. (Previously approved October 1, 2009 through November 1, 2009, BOE 10/29/09.)

H. Substitute Appointments/Resignations/Deletions

1. Recommend the Board accept the instructional and non-instructional emergency, conditional substitute appointments, as per the attached list.
2. Recommend the Board accept the instructional and non-instructional substitute resignations/deletions, as per the attached list.

XI. **FINANCIAL**

A. Change Order Resolution: #007-010 (Phase 2), Maple Avenue Middle School

Harold R. Clune Inc. – Labor, materials and equipment necessary to relocate existing high hat lights, clock and PA speaker box to coordinate with new ceiling duct and lowered ceiling height.

BE IT RESOLVED, that the contract for Electrical construction with Harold R. Clune Inc. associated with the Maple Avenue Middle School identified as: SED Project #: 52-18-00-01-0-003-009 Contract No.: 07, Electrical Construction be increased by **Four Hundred Ninety and no/100 Dollars (\$490.00)** as detailed:

Original Contract	\$627,900.00
Previously Authorized Change Orders*	<u>\$ 68,665.00</u>
Contract Sum Prior to this Change Order	\$696,565.00
This Change Order	<u>\$ 490.00</u>
New Contract Sum	<u>\$697,055.00</u>

and,

BE IT FURTHER RESOLVED, that the Superintendent of Schools be authorized to sign this Change Order on behalf of the Board of Education.

* #007-001	\$ 3,790.00	#007-007	\$ 2,260.00
#007-002	\$ 6,215.00	#007-008	\$ 9,895.00
#007-003	\$ 10,800.00	#007-009	<u>\$ 4,315.00</u>
#007-004	\$ 6,865.00		\$68,665.00
#007-005	\$ 4,600.00		
#007-006	\$ 19,925.00		

- B. *Change Order Resolution: #007-011 (Phase 2), Dorothy Nolan Elementary School*
Harold R. Clune Inc. – Labor, materials and equipment necessary to install a new grounding grid loop to ground both the water service, as well as the electrical service.

BE IT RESOLVED, that the contract for Electrical construction with Harold R. Clune Inc. associated with the Dorothy Nolan Elementary School identified as: SED Project #: 52-18-00-01-0-015-014 Contract No.: 07, Electrical Construction be increased by **Three Thousand One Hundred Sixty-Eight and no/100 Dollars (\$3,168.00)** as detailed:

Original Contract	\$627,900.00
Previously Authorized Change Orders*	<u>\$ 69,155.00</u>
Contract Sum Prior to this Change Order	\$697,055.00
This Change Order	<u>\$ 3,168.00</u>
New Contract Sum	<u>\$700,223.00</u>

and,

BE IT FURTHER RESOLVED, that the Superintendent of Schools be authorized to sign this Change Order on behalf of the Board of Education.

* #007-001	\$ 3,790.00	#007-007	\$ 2,260.00
#007-002	\$ 6,215.00	#007-008	\$ 9,895.00
#007-003	\$ 10,800.00	#007-009	\$ 4,315.00
#007-004	\$ 6,865.00	#007-010	<u>\$ 490.00</u>
#007-005	\$ 4,600.00		\$ 69,155.00
#007-006	\$ 19,925.00		

C. Change Order Resolution: #007-012 (Phase 2), Lake Avenue Elementary School
Harold R. Clune Inc. – Labor, materials and equipment necessary to disconnect, reconnect, rough-in and finish electrical service in the projection booth.

BE IT RESOLVED, that the contract for Electrical construction with Harold R. Clune Inc. associated with the Lake Avenue Elementary School identified as: SED Project #: 52-18-00-01-0-005-007 Contract No.: 07, Electrical Construction be increased by **Nine Hundred Sixty-Five and no/100 Dollars (\$965.00)** as detailed:

Original Contract	\$627,900.00
Previously Authorized Change Orders*	<u>\$ 72,323.00</u>
Contract Sum Prior to this Change Order	\$700,223.00
This Change Order	<u>\$ 965.00</u>
New Contract Sum	<u>\$701,188.00</u>

and,

BE IT FURTHER RESOLVED, that the Superintendent of Schools be authorized to sign this Change Order on behalf of the Board of Education.

* #007-001	\$ 3,790.00	#007-007	\$ 2,260.00
#007-002	\$ 6,215.00	#007-008	\$ 9,895.00
#007-003	\$ 10,800.00	#007-009	\$ 4,315.00
#007-004	\$ 6,865.00	#007-010	\$ 490.00
#007-005	\$ 4,600.00	#007-011	<u>\$ 3,168.00</u>
#007-006	\$ 19,925.00		\$72,323.00

D. Tax Certiorari Reserve Funding Resolution

Recommend the Board of Education adopt the following resolution:

WHEREAS, the District desires to establish a tax certiorari reserve fund pursuant to Education Law, Section 3651; and,

WHEREAS, a number of proceedings under Article 7 of the Real Property Tax Law have been commenced which proceedings may affect the tax revenues of the District; and

WHEREAS, the Board of Education desires to spread the potential impact of a possible adverse determination in such proceedings;

NOW, THEREFORE, IT IS

RESOLVED this Board of Education determines that the sum of \$2,495,730 might reasonably be deemed necessary to meet anticipated judgments and claims arising out of such tax certiorari proceedings; and it is further

RESOLVED that this Board of Education directs the Assistant Superintendent for Business to transfer the sum from Unreserved Fund Balance to the Tax Certiorari Reserve Fund; and it is further

RESOLVED that such fund shall be administered in accordance with the requirements of Education Law, Section 3651.

E. Treasurer's Report

Recommend the Board of Education accept the September 2009 Treasurer's Report.

XII. **PUBLIC HEARING**

XIII. **OTHERS**

XIV. **EXECUTIVE SESSION**

1. To discuss negotiations with collective bargaining unit.
2. To discuss negotiations to contract for outside services.
3. To discuss matters leading to the employment of particular persons.

XV. **ADJOURNMENT**

**FUTURE MEETINGS
SARATOGA SPRINGS BOARD OF EDUCATION
7:30 P.M.**

**December 8, 2009
January 12, 2010
January 28, 2010**

**High School
High School
Division Street School**