

CITY SCHOOL DISTRICT  
SARATOGA SPRINGS, NEW YORK 12866

REGULAR MEETING  
OF THE  
SARATOGA SPRINGS BOARD OF EDUCATION

JUNE 25, 2009

ADMINISTRATION BUILDING - 3 BLUE STREAK BLVD.  
CONFERENCE ROOMS #221-223

7:30 P.M.

**I. ROLL CALL**

**II. PLEDGE OF ALLEGIANCE**

**III. MINUTES**

Recommend the Board approve the minutes for the June 9, 2009 Regular Meeting and the June 16, 2009 Special Meeting of the Board of Education. Copies of the minutes were previously distributed to Board members.

**IV. COMMUNICATIONS**

Communications of interest to Board of Education members will be circulated during the meeting.

**V. PUBLIC HEARING**

**VI. BOARD COMMITTEE REPORTS**

- Saratoga County School Boards Association
- New York State School Boards Association
- WSWHE BOCES
- Policy Committee
- Finance Committee
- Superintendent Evaluation Form Committee
- Property Administration Committee

VII. **ADMINISTRATIVE REPORTS**

A. Superintendent's Comments

- ❖ Turner Construction Progress Report

B. Board of Education Special Recognitions

Board of Education Service Awards will be presented to retiring members.

VIII. **OLD BUSINESS - NONE**

IX. **NEW BUSINESS**

A. Committee on Special Education and Committee on Preschool Special Education Pupil Placements

The recommendations of the Committee on Preschool Special Education and the Committee on Special Education for pupils' placement arrangements are referred to the Board for approval. Copies of these recommendations have been previously sent to the Board members for review and will be attached to the official minutes.

B. Proposed Code of Conduct 2009-2010

Recommend the Board of Education accept the first reading of the proposed revised Code of Conduct. (Copies previously distributed to Board members.)

NOTE: Five (5) affirmative votes are necessary to waive the reading at a second meeting and adopt a policy upon the first reading.

C. Adoption of the 2009-2010 Religious Holiday Calendar

Recommend the Board of Education adopt the 2009-2010 Religious Holiday Calendar.

D. Agreement for School Resource Officer Services

Recommend the Board of Education renew the agreement with the City of Saratoga Springs for a School Resource Officer to provide law enforcement and related services to the Saratoga Springs High School for the 2009-2010 school year.

X. **PERSONNEL**

A. Administrative Tenure Appointment

1. Recommend the Board approve the tenure appointment of Tina Davis to the position of Assistant Elementary Principal effective August 9, 2009. (Dorothy Nolan School) (Certification: Perm., N, K, Grades 1-6, 9/1/01; Perm., Teacher of Hearing Impaired, 9/1/01; Perm., SDA, 9/1/05)

B. Administrative Appointment

1. Recommend the Board approve the appointment of William Gorgos on an as needed per diem basis, with a maximum of twenty hours per week, as an Assistant Business Administrator assigned to the Office of the Assistant Superintendent for Business for the 2009 - 2010 school year at an hourly rate of \$50.

C. Teacher Appointment

1. Recommend the Board approve the appointment of Jake Zanetti to a three-year probationary appointment as a physical education and recreation teacher effective September 1, 2009. (Geyser Road / Dorothy Nolan - Replacement) (Certification: Initial, Physical Education, 9/1/09, pending)

D. Teacher Resignation

1. Recommend the Board accept the resignation of Andrea Alderman from the position of remedial reading teacher, effective July 1, 2009. (Division Street School) (Sen: 9/1/07)

E. Teacher Leaves Of Absence

1. Recommend the Board approve an unpaid medical leave of absence for Tina Christensen from her position of Education of Children with Handicapping Conditions - Special Education - General teacher, effective April 28, 2009 through July 1, 2009. (High School) (Previously approved April 28, 2009 through June 1, 2009)
2. Recommend the Board approve a two-year unpaid leave of absence for Heather Face, from her position of elementary teacher, effective September 1, 2009 through June 30, 2011, for further study, travel, or similar professional improvement related to the individual member's certificated

field. (D. Nolan)

F. Department Head Appointments

1. Recommend the Board approve the following as Department Heads for the 2009 - 2010 school year at Maple Avenue Middle School:

English (Grades 6-8)	Marjorie Herman
Guidance (Grades 6-8)	Andrea Triolo
Mathematics (Grades 6-8)	Teresa Kosek-Ostwald
Science (Grades 6-8)	Charles Kish
Social Studies (Grades 6-8)	Scott Singer
Special Education (Grades 6-8)	Fred Kurtz

G. Co-Curricular Appointments

1. Recommend the Board approve the following additional appointments for the High School Summer School program, effective July 6, 2009 through August 14, 2009:

Science Teacher:	John Kreis
Substitute Teachers:	Gabrielle Alberti
	Melinda Anderson
	Deanne Savage

2. Recommend the Board approve the following advisor for the 2008-2009 Computer Club, Greenfield School:

Bobbi Wendell

3. Recommend the Board approve the following as club advisors at Division Street School for the 2009 - 2010 school year:

Division Street Dance Team 4/5:	Kiersten Ogsbury
Division Street Dance Team 2/3:	Jaime Pinto
Junior Explorers Club:	Erin Holohan
Newspaper Club:	Michele Renner
Sports Club:	Carl Luciano
Student Council:	Laurie Gregorek
	Heather Steitzer
	Olson, Jane (sub)
Wee Deliver Post Office Program:	Jude Dorflinger

4. Recommend the Board approve the following personnel for the Computer Consultant positions effective July 1, 2009 - June 30, 2010:

Kristin Passaretti - Elementary Schools  
Charles Kish - Maple Avenue School  
Nancy Piscitelli - High School

H. Co-Curricular Resignations

1. Recommend the Board accept the resignation of Todd Rosenberg from the position of RCT/Regents Remediation Teacher, summer school program, High School, effective June 10, 2009. (Previously approved BOE 5/12/09)
2. Recommend the Board accept the resignation of Melinda Anderson from the position of science teacher, summer school program, High School, effective June 15, 2009. (Previously approved BOE 5/12/09)
3. Recommend the Board accept the resignation of John Kreis from the position of substitute teacher, summer school program, High School, effective June 15, 2009. (Previously approved BOE 5/12/09)
4. Recommend the Board accept the resignation of Amy Austin from the position of elementary STEPS program teacher effective June 17, 2009. (Previously approved BOE 5/28/09)

I. Student Helper Appointments

1. Recommend the Board approve the following additional students to the position of student helper with the Facilities and Operations Department for the summer of 2009:

Damian Irizarry	John Lahut
Cameron Reinert	Colin Reinert
David Scavone	

J. Civil Service Transfer

1. Recommend the Board approve the permanent appointment of Richard Huestis to the position of custodian effective July 22, 2009. (Voluntary demotion from Head Custodian, Dorothy Nolan, to Custodian, Lake Avenue)

K. Civil Service Leave of Absence

1. Recommend the Board approve an unpaid leave of absence, for medical reasons, under the Family and Medical Leave Act, for Margaret P. Roxbury from her position of school bus driver, Transportation, effective May 13, 2009 through July 1, 2009. (Previously approved May 13, 2009 through November 6, 2009)

L. Summer Steps Program

1. Recommend the Board approve the appointment of Mary Jane Perkins to clerk, summer STEPS program, 2009, at an hourly rate of \$13.48.

M. Substitute Appointments/Resignations/Deletions

1. Recommend the Board accept the instructional and non-instructional emergency conditional substitute appointments as per the attached list.
2. Recommend the Board accept the non-instructional substitute resignations/deletions as per the attached list.

N. Benefit Booklets For Employee Groups Not Covered By Bargaining Units

1. Recommend the Board approve the Benefit Booklets for Central Office Administrators, Supervisors and Confidential/Managerials, per the attached resolution, effective July 1, 2009.

O. Terms and Conditions of Employment for Employees Not Covered by Bargaining Groups

1. Recommend the Board approve compensation adjustments for Central Office Administrators not covered by bargaining groups effective July 1, 2009 through June 30, 2010.
2. Recommend the Board approve compensation adjustments for Supervisory employees not covered by bargaining groups effective July 1, 2009 through June 30, 2012.
3. Recommend the Board approve compensation adjustments for Managerial/Confidential employees not covered by bargaining groups effective July 1, 2009 through June 30, 2011.

4. Recommend the Board approve extending the employment contract of Janice M. White, Superintendent of Schools, through June 30, 2012.
5. Recommend the Board approve the contract adjustment of Thomas Mele, Assistant Superintendent for Elementary Education, for the period July 1, 2009 through June 30, 2012.
6. Recommend the Board approve the contract adjustment of Michael Piccirillo, Assistant Superintendent for Secondary Education, for the period July 16, 2009 through July 15, 2012.
7. Recommend the Board approve the contract adjustment of Kurt Jaeger, Assistant Superintendent for Business, for the period July 27, 2009 through July 26, 2012.

## XI. FINANCIAL

### A. Change to New York State Employees Retirement System Reporting

**(ROLL CALL VOTE REQUIRED)**

Recommend the Board of Education adopt the following resolution:

**RESOLVED**, that the Board of Education of the Saratoga Springs City School District, for the purpose of reporting to the New York State Employees Retirement System, change the standard workday from 8 hours to 6 hours for bus drivers and bus driver assistants.

**BE IT FURTHER RESOLVED**, that this change is prospective only, and will become effective July 1, 2009.

### B. Workers' Compensation Administrative Services Agreement

Recommend that the Assistant Superintendent for Business be authorized to execute the Workers' Compensation Administrative Services Agreement with POMCO, Inc. d/b/a EM Risk Management, for the period July 1, 2009 through June 30, 2012 at an estimated cost of \$16,848 Contract Year 2009-2010; \$17,522 Contract Year 2010-2011; \$18,222 Contract Year 2011-2012.

### C. Disposal of Obsolete Textbooks - Maple Avenue Middle School

1. Recommend the Board of Education grant permission to Maple Avenue Middle School to dispose of the following obsolete textbooks:

Quantity	Title	ISBN #	Publisher	Copyright Date
100	Lyddie	0-14-034981-2	Puffin Books (The Penguin Group)	1991

2. Recommend the Board of Education grant permission to Maple Avenue Middle School to sell the obsolete textbooks listed below to Meg Bilgore from "Textbook Fare" at a price to be determined.

Quantity	Title	ISBN #	Publisher	Copyright Date
176 Good 26 Need Cover	The American Nation	0-13-181715-9	Prentice Hall	2005

D. Acceptance of Donation/2008-09 Budget Amendment Resolution

**BE IT RESOLVED**, that the Board of Education accept a donation from the Geyser Road School PTO to the Saratoga Springs City School District in the amount of \$3,072.00 for the purchase of a leg press and a sitting rotator to add to the fitness trail at Geyser Road School playground; and to amend the 2008-09 budget by \$3,072.00.

Increase Revenues:

A2705	Gifts & Donations	\$3,072.00
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Increase Expenditures:

A1621.300-01-1303	Deferred Maintenance	\$3,072.00
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Budget Increase:	From:	\$107,750,540.76
	To:	\$107,753,612.76

**BE IT FURTHER RESOLVED**, THAT THE TREASURER OF THE Board of Education be authorized to appropriate funds as specified by this resolution.

E. Change Order Resolution: #007-003, Saratoga Springs High School

Harold R. Clune Inc. – Additional work at computer lab(s) and library; including power circuits, cable runs, data drops, head end terminations, patch panels and wire management; installations as required.

**BE IT RESOLVED**, that the contract for Electrical construction with Harold R. Clune Inc. associated with the Saratoga Springs High School identified as: SED Project #: 52-18-00-01-0-016-017 Contract No.: 07, Electrical Construction be increased by **Ten Thousand Eight Hundred and no/100 Dollars (\$10,800.00)** as detailed:

Original Contract	\$627,900.00
Previously Authorized Change Orders*	<u>\$ 10,005.00</u>
Contract Sum Prior to this Change Order	\$637,905.00
This Change Order	<u>\$ 10,800.00</u>
New Contract Sum	<u>\$648,705.00</u>

and,

**BE IT FURTHER RESOLVED**, that the Superintendent of Schools be authorized to sign this Change Order on behalf of the Board of Education.

* #007-001	\$3,790.00
#007-002	<u>\$6,215.00</u>
	\$10,005.00

XII. PUBLIC HEARING

XIII. OTHERS

XIV. EXECUTIVE SESSION - NONE

XV. ADJOURNMENT

**FUTURE MEETINGS  
SARATOGA SPRINGS BOARD OF EDUCATION**

**Administration Building - 3 Blue Streak Blvd.  
Conference Rooms #221-223**

**7:00 P.M.**

**ORGANIZATIONAL MEETING - JULY 14, 2009  
JULY 30, 2009**

