

SARATOGA SPRINGS CITY SCHOOL DISTRICT
SARATOGA SPRINGS, NEW YORK 12866

**ORGANIZATIONAL MEETING/
REGULAR MEETING
OF THE
SARATOGA SPRINGS BOARD OF EDUCATION**

TUESDAY, JULY 14, 2009

**ADMINISTRATION BUILDING - 3 BLUE STEAK BLVD.
CONFERENCE ROOMS #221-223**

7:00 P.M.

A G E N D A

ORGANIZATIONAL MEETING

In lieu of the District Clerk's absence, the Superintendent administers the Oath of Office to Board of Education members prior to the meeting.

- I. ROLL CALL**
- II. PLEDGE OF ALLEGIANCE**
- III. ELECTION OF OFFICERS**
 - A. President of the Board of Education
 - B. Vice President of the Board of Education

IV. **APPOINTMENT OF OFFICERS**

A. *Appointment of District Clerk*

Recommend the Board of Education appoint Kurt Jaeger as District Clerk for the period July 1, 2009 through June 30, 2010.

B. *Appointment of District Treasurer*

Recommend the Board of Education appoint Margaret G. Culp as District Treasurer for the period July 1, 2009 through June 30, 2010, and that she be bonded under the District's Public School System Faithful Performance Blanket Position Bond (\$1,500.00 stipend).

C. *Appointment of Assistant District Treasurer*

Recommend the Board of Education appoint Karen Stanley as Assistant District Treasurer for the period July 1, 2009 through June 30, 2010, and that she be bonded under the District's Public School System Faithful Performance Blanket Position Bond.

D. *Appointment of Tax Collector*

Recommend the Board of Education appoint Eileen Robidoux as the School Tax Collector for the period July 1, 2009 through June 30, 2010, and that she be bonded under the District's Public School System Faithful Performance Blanket Position Bond.

E. *Appointment of School District Records Management Officer*

Recommend the Board of Education appoint Kurt Jaeger as the School District Records Management Officer for the period July 1, 2009 through June 30, 2010.

F. *Appointment of Assistant School District Records Management Officer*

Recommend the Board of Education appoint Margaret G. Culp as the Assistant School District Records Management Officer for the period July 1, 2009 through June 30, 2010.

G. Administer Oath of Office

The new President of the Board of Education shall administer the oath of office to the Superintendent in lieu of the District Clerk's absence. (The District Clerk will be sworn in at a later date.) The Superintendent will then administer the oath of office to the Treasurer, Assistant Treasurer, School Tax Collector, School District Records Management Officer, and the Assistant School District Records Management Officer.

V. **OTHER APPOINTMENTS**

A. Appointment of School Attorney

Recommend the Board of Education appoint the firm of Girvin & Ferlazzo, P.C. to provide legal services effective July 1, 2009 through June 30, 2010 at the annual retainer fee of \$40,000.

B. Appointment of Bond Counsel

Recommend the Board of Education appoint the firm of Hawkins, Delafield & Wood to provide bond counsel services effective July 1, 2009 through June 30, 2010.

C. Appointment of School Physicians

1. Recommend the Board of Education appoint Community Care Pediatrics - Saratoga as the School Physicians for the period July 1, 2009 through June 30, 2010 in accordance with the following fee schedule.

Contract for School Physicians' Services	\$13,000
Student Physical Examinations (\$15.00 each)	\$10,000 approx.
Football Games (\$100 per game)	\$1,200 approx.
School Committee Meetings (\$100 per hour)	\$935 approx.
BOCES Student Physical Examinations (\$15.00 each)	\$150 approx.

2. Recommend the Board of Education approve the appointment of Dr. Brooks, associated with Saratoga Hospital, as the medical director of the district's Automated External Defibrillator Program for the 2009-2010 school year at an estimated cost not to exceed \$1,000.

D. Appointment of AHERA Designee

Recommend the Board of Education appoint Thomas Clark as Asbestos Hazards Emergency Response Act (AHERA) designee for the period July 1, 2009 through June 30, 2010.

E. Appointment of Affirmative Action Officer

Recommend the Board of Education appoint Karen Stanley as Affirmative Action Officer for the period July 1, 2009 through June 30, 2010.

F. Appointment of Section 803 Hearing Officer

Recommend the Board of Education appoint Karen Stanley as Section 803 Hearing Officer for the period July 1, 2009 through June 30, 2010.

VI. **DESIGNATIONS**

A. Official Bank Depositories

Recommend the Board of Education designate official bank depositories for the period July 1, 2009 through June 30, 2010 as follows:

<u>Adirondack Trust Company</u>	<u>Bank of America</u>
General Fund	High School Activity Fund
Payroll Account	
Capital Funds	<u>Saratoga National Bank</u>
Federal Funds	General Fund (Taxes)
School Food Service	Maple Avenue M.S. Activity Fund
Trust and Agency	

B. Self-Funded Workers Compensation Checking Account

Recommend the Board of Education designate the Key Bank N.A. of Rochester, New York for the establishment of a Self-Funded Workers Compensation checking account per the Saratoga Springs City School District's Self Insured Workers Compensation Agreement for the period July 1, 2009 through June 30, 2010.

C. Safe Deposit Box

Recommend the Board of Education designate the Adirondack Trust Company as the location of its safe deposit box for the period July 1, 2009 through June 30, 2010. The President of the Board of Education, the Superintendent of Schools, the District Clerk and the District Treasurer shall be authorized to have access.

D. Official Newspaper

Recommend the Board of Education designate The Daily Gazette and The Saratogian as its official newspapers for the period July 1, 2009 through June 30, 2010.

E. Independent Auditors

Recommend the Board of Education designate Marvin and Company, P.C. as the independent auditors for the period July 1, 2009 through June 30, 2010.

F. Internal Auditors

Recommend the Board of Education designate Bonadio & Co., LLP (formerly Dorfman-Robbie Certified Public Accountants, P.C.) as the internal auditors for the period July 1, 2009 through June 30, 2010.

G. Claims Auditor

Recommend the Board of Education designate Mariagnes DeMeo as the claims auditor for the period July 1, 2009 through June 30, 2010.

VII. **AUTHORIZATIONS**

A. Certification of Payroll

Recommend the Board of Education authorize the Assistant Superintendent for Business to certify all payrolls for the period July 1, 2009 through June 30, 2010.

B. Purchasing Agent

Recommend the Board of Education authorize Kurt Jaeger to perform the duties of purchasing agent for the period July 1, 2009 through June 30, 2010.

C. Assistant Purchasing Agents

1. Recommend the Board of Education authorize Cynthia Davis to perform the duties of assistant purchasing agent for purchases not to exceed \$1,500 for the period July 1, 2009 through June 30, 2010.
2. Recommend the Board of Education authorize Christine Rehm to perform the duties of assistant purchasing agent for purposes of mileage reimbursements, sports officials, transportation/meal reimbursements for the period July 1, 2009 through June 30, 2010 (\$1,400.00 stipend).

D. Approval of Attendance at Conferences

Recommend the Board of Education authorize Board members to attend the annual meetings of the National School Boards Association, the New York State School Boards Association, and the American Association of School Administrators for the period July 1, 2009 through June 30, 2010 in accordance with Board of Education Policy No. 153.3.

E. Authorize Signature of Checks

Recommend the Board of Education authorize the Treasurer to sign all checks drawn on the funds under his/her custody for the period July 1, 2009 through June 30, 2010.

F. Budgetary Transfers

Recommend the Board of Education authorize the Superintendent to make budgetary transfers between and within functional unit appropriations for the period July 1, 2009 through June 30, 2010.

G. Authorize Head Cashier for Interscholastic Athletics

Recommend the Board of Education authorize the Head Cashier for Interscholastic Athletics to receive and be responsible for the start-up bank fund amount of \$2,500 for gate receipts.

H. Petty Cash Funds

Recommend the Board of Education authorize the establishment of petty cash funds for the 2009-2010 school year as follows:

<u>Location</u>	<u>Person Responsible</u>	<u>Amount</u>
3 Blue Streak Blvd.	Margaret Culp	\$100.00
Human Resources	Karen Stanley	\$ 50.00
Pupil Services	Noreen Walker	\$ 50.00
Transportation Dept.	Cheryl Dalton	\$100.00
Facilities and Operations Dept.	Thomas Clark	\$100.00
School Lunch Office	Margaret Lamb	\$ 50.00
High School	Frank Crowley	\$100.00
Maple Avenue School	Stuart Byrne	\$100.00
Caroline Street School	Daniel O'Rourke	\$ 50.00
Division Street School	Greer Miller	\$ 50.00
Dorothy Nolan School	Kevin Froats	\$100.00
Geysers Road School	Melodye Eldeen	\$ 50.00
Greenfield Elementary School	Michael Hewitt	\$ 50.00
Lake Avenue School	Barbara Messier	\$ 50.00
Tax Office (Change Fund)	Eileen Robidoux	\$150.00
Homeless Grant	Julianne O'Toole	\$100.00

I. Mileage Reimbursement Rate

Recommend the Board of Education adopt the IRS standard mileage rate of 55 cents per mile for business use of personal vehicle effective July 1, 2009.

J. Meal Price Recommendation

Recommend the Board of Education adopt the following meal prices for the 2009-2010 school year:

	<u>Breakfast</u>	<u>Lunch</u>
Elementary	\$1.00	\$2.25
BOCES	\$1.00	\$2.50
Maple Avenue	\$1.25	\$2.25
High School	\$1.50	\$2.50

VIII. ADOPTION OF CLASSIFICATION AND FEE SCHEDULES FOR USE OF FACILITIES

A. *Classification and Fee Schedule for Use of Facilities*

Per Board of Education Policy #840 adopted February 26, 2009, recommend the Board of Education adopt the Classification and Fee Schedules for the Use of Facilities based on the consumer price index (CPI) to be in effect for the 2009-2010 school year. (See attached schedules.)

IX. RE-ADOPTION OF ALL POLICIES AND CODE OF ETHICS

A. *Board of Education Policies and Code of Ethics*

Recommend the Board of Education re-adopt all of its policies and Code of Ethics that are presently in effect. (See attached Code of Ethics.)

X. FEDERAL FUND APPLICATIONS

A. *Applications and Certifications for Federal Funds*

Recommend the Board of Education designate the Superintendent of Schools to be the authorized representative of the District to sign and file all applications and certifications for federal funds.

XI. SUBSTITUTE TEACHERS

A. *Substitute Teacher Employment Approvals*

Recommend the Board of Education delegate to the Superintendent of Schools the authority to approve substitute teachers for employment.

XII. VOTING PRECINCTS

A. *Voting Precincts for 2009-2010*

Recommend that the six (6) voting precincts at the Caroline Street School, the Division Street School, the Dorothy Nolan School, the Geyser Road School, the Greenfield Elementary School, and the Lake Avenue School remain the same for the 2009-2010 school year.

XIII. COMMITTEES ON SPECIAL EDUCATION MEMBERSHIP APPOINTMENTS

Recommend the Board of Education appoint the following individuals to serve on the Committee on Special Education and the Committee on Preschool Special Education for the period July 1, 2009 through June 30, 2010 as the primary decision-making multi-disciplinary team responsible for all matters pertaining to the education of pupils with handicapping conditions within the Saratoga Springs City School District in accordance with Part 200 of the Commissioner's Regulations.

A. Committee on Special Education: Grades K-12

Members

Position

Noreen Walker, Director for Pupil Services

CSE Chairperson

Deborah Balcanoff, Asst. Director for Pupil Services

CSE Chairperson

Robert Kelly, Asst. Director for Pupil Services

CSE Chairperson

Laura LeCours, M.D.

School Physician

(Attendance not required for a quorum)

(if requested by any party)

Susan DeRocker, High School Asst. Principal

CSE Chairperson,

CSE Sub-Committee Chair

Karen Garant, Special Education Dept. Head

CSE Sub-Committee Chair

Fred Kurtz, Special Education Dept. Head

CSE Sub-Committee Chair

School Psychologists:

CSE Sub-Committee Chair,
School Psychologist

Lorann Romanski

Joseph Green

Amy Murdock

Deborah Lagoe

Laurie Newcomer

Kevin Pangburn

Jason Morency

Dan Walter

Beth Gabelman

Nikole Hearn

Micah Gabelman

Lucia Nicholas

Rachel Mitchell

Members Districtwide

The following staff members should be appointed to the Committee on Special Education. It will not be necessary for additional members to attend every scheduled CSE meeting during the school year. These members will only attend those meetings for which they are required as representatives for specific students.

All Speech/Language Therapists
All Special Education Teachers
All General Education Teachers

B. Committee on Preschool Special Education

Members

Position

Noreen Walker, Director for Pupil Services	CSE Chairperson
Deborah Balcanoff, Asst. Director for Pupil Services	CSE Chairperson
Robert Kelly, Asst. Director for Pupil Services	CSE Chairperson
Child's Teacher (if applicable)	From child's preschool setting
Evaluator (not required for a quorum)	As designated by the approved preschool provider conducting the evaluation. (Will be a professional who participated in the evaluation of the child.)
Leslie Monaco (not required for a quorum)	Saratoga County Rep.

C. Rotating Parent Members: Pre-K through Grade 12

Gaye Towers	Helen Coyne	Melissa Parry
Chris Carlisi	Andrea Roth	Laura Brewer
Karen Tucker	Chris Fredericks	Melissa Nicolaysen
Nancy Cairns	Carole Haugaard	Kathy Rittenhouse

XIV. SURROGATE PARENTS

- A. Recommend the Board of Education appoint the following individual as surrogate parent for the period July 1, 2009 through June 30, 2010:

Andrea Roth

XV. HEARING OFFICERS

- A. Recommend the Board of Education appoint impartial hearing officers for the period July 1, 2009 through June 30, 2010 as approved and provided by the State Education Department in accordance with Part 200 of the Commissioner's Regulations (list on file in the Assistant Superintendent for Business Office).

REGULAR MEETING

A G E N D A

July 14, 2009

I. MINUTES

Recommend the Board approve the minutes for the June 25, 2009 Regular Meeting of the Board of Education. Copies of the minutes were previously distributed to Board members.

II. COMMUNICATIONS

Communications of interest to Board of Education members will be circulated during the meeting.

III. PUBLIC HEARING

IV. BOARD COMMITTEE REPORTS

V. ADMINISTRATIVE REPORTS

A. Superintendent's Comments

VI. OLD BUSINESS

A. Proposed Code of Conduct 2009-2010

Recommend the Board of Education accept the second reading of the proposed revised Code of Conduct. (Copies previously distributed to Board members.)

VII. NEW BUSINESS

A. Conference Attendance 2009-2010

1. Approve expenses for Board of Education members attending the New York State School Boards Association New School Board Members Academy.

2. Approve expenses for Board of Education members attending the New York State School Boards Summer Academy.
3. Approve expenses for Board of Education members to attend the New York State School Boards Association's Annual Meeting to be held October 15 - 18, 2009 in New York City, New York.

B. Committee on Special Education and Committee on Preschool Special Education Pupil Placements

The recommendations of the Committee on Preschool Special Education and the Committee on Special Education for pupils' placement arrangements are referred to the Board for approval. Copies of these recommendations have been previously sent to the Board members for review and will be attached to the official minutes.

C. Agreement for Legal Services

Recommend the Board of Education renew the employment contract with Richard F. Mullaney, Esq. to provide desired legal services in connection with tax review matters within the City of Saratoga Springs on behalf of the School District effective September 1, 2009 through August 31, 2010.

D. Tuition Waiver

Recommend the Board of Education waive the non-resident tuition fee for foreign exchange student Sofya Ovcharenko from Russia for the 2009-2010 school year contingent on compliance with all Federal guidelines. Sofya is being sponsored by the Chekhov Sister City International Exchange Student Homestay Program.

E. Field Trip

1. Recommend the Board of Education grant permission for the Girls Varsity and Junior Varsity Soccer Teams to travel to Baldwinsville, New York on Wednesday, September 2, 2009 to participate in the Baldwinsville Tournament at Baldwinsville High School.

VIII. PERSONNEL

A. Administrative Retirements

1. Recommend the Board accept the resignation, for retirement purposes, of Karen Stanley, with appreciation and regret, from the position of Director for Human Resource Services, effective January 4, 2010. (Sen: (9/1/86)
2. Recommend the Board accept the resignation, for retirement purposes, of Noreen Walker, Director for Pupil Services, effective January 4, 2010. (Sen.: 8/31/98)

B. Administrative Internships

1. Recommend the Board approve the administrative internship for Laura Frederick at Lake Avenue School effective August 2009 through June 2010.
2. Recommend the Board approve the administrative internship for Michael J. Huchro at Lake Avenue School effective July 2009 through June 2010.

C. Teacher Retirement

1. Recommend the Board accept the resignation, for retirement purposes, of Arthur Kranick, with appreciation and regret, from the position of physical education and recreation teacher, effective July 1, 2009. (Maple Avenue/Caroline Street) (Sen.: 3/11/85)

D. Teacher Appointments

1. Recommend the Board approve the appointment of David Brown to a three-year probationary appointment as a social studies teacher effective September 1, 2009. (High School - replacement) (Certification: Initial, Social Studies, 2/1/08)
2. Recommend the Board approve the appointment of Jill Cowburn to a three-year probationary appointment as an English teacher effective September 1, 2009. (High School - replacement) (Certification: Initial, English Language Arts, 2/1/07)

3. Recommend the Board approve the appointment of Lorraine Gutenmann to a one-year appointment as a .8 elementary teacher effective September 1, 2009 through June 30, 2010. (Maple/St. Clements) (Certification: Perm., Mathematics 7-12, 9/1/88; Perm., N, K, Grades 1-6, 9/1/88)
4. Recommend the Board approve the appointment of Julie Hahn to a two-year probationary appointment as an English teacher effective September 1, 2009. (High School - replacement) (Certification: Prof. English Language Arts, 9/1/08-8/31/13)
5. Recommend the Board approve the appointment of Erin Henze to a two-year probationary appointment as an Education of Children with Handicapping Conditions - Special Education - Speech teacher effective September 1, 2009. (Greenfield School - replacement) (Certification: Perm., Speech & Hearing Handicapped, 9/1/05)
6. Recommend the Board approve the appointment of Kathleen Keating to a one-year appointment as an Education of Children with Handicapping Condition - Special Education - General teacher effective September 1, 2009 through June 30, 2010. (High School - LOA)
7. Recommend the Board approve the appointments of the following teachers to a sixth instructional assignment for the 2009-2010 school year with a stipend of \$6,000, plus benefits (High School):

Thomas Shiland	-	Chemistry
Ellen Ehrlich	-	Spanish 4
Timothy McGuiggan	-	Digital Communications
Michael DeLancey	-	U.S. History
Timothy O'Brien	-	Economics and War & Diplomacy
Ronald Schorpp	-	Global History 10

E. Teacher Leaves of Absence

1. Recommend the Board approve the unpaid Family and Medical Leave, for child-rearing purposes, for Jennifer Marcantonio from her position of elementary teacher, effective September 8, 2009 through November 27, 2009. (Caroline Street)

2. Recommend the Board approve a two-year unpaid leave of absence, for family needs, for Lynn Lomanto, from her position of mathematics teacher, effective September 1, 2009 through June 30, 2011. (Maple Avenue)

F. Summer Curriculum Appointments

1. Recommend the following for the 2009 Summer Curriculum Projects:

Introduction to Nano Sciences

Theresa Newkirk
Evelyn Perkins

African American Literature

Roberta Reed
Deborah Titolo

Algebra 2/Pre-Calculus B Curriculum Alignment

Kevin Wolpert
Karen Swift
Michael Pendergast

Food, Writing and Reading

Rachel Kurtz

AP World History - Grade 10

David Patterson	Michael Miller
Lynn King	Lauren Perry

Media, Literacy and Pop Culture

Rachel Kurtz

Saratoga Adirondack Literature

Kathryn Flanders

Math Curriculum Mapping - Grades 6-8

Teresa Kosek-Ostwald	Dale Christopher
Ronald Morris	Lynn Lomanto

Math Curriculum Mapping - Grades 9-11

Kevin Wolpert	Gregory Goering
Patricia Hatlee	Karen Swift
Amy Krogmann	

Senior Seminar Curriculum Mapping

Ellen Terry	Justin Hoskins
Laura Moore	Leanne Donelan
Dawn Anderson	

Curriculum Mapping Training - K-5

Maureen Hodges	Erin Holohan
David Shippee	Amy Elsworth
Jeannie Duval	

ELA Curriculum Mapping - Grades 3-5

Maureen Hodges	David Shippee
Amy Elsworth	Jenine Weeks
Christina Merrill	Joanne Sharpe
Jane Olson	Colleen Brooks
Kerry Morris	

ELA Curriculum Mapping - Grades 9-11

Johanna Friedman	Bridgette Gallagher
Amy Tholl-Totino	Laura Moore

HLA 10 Curriculum Revision

Anne Kauth
Kathryn Flanders

Curriculum Alignment - Integrated Algebra Textbook

Mary Anne Fantauzzi	Patricia Hatlee
Elizabeth Miklas	Julie Blakely

2. Recommend the Board approve curriculum development time, maximum of six hours/teacher, for Amy Austin and Kathy Dewey during the week of June 27, 2009 to modify the 6th grade summer school program. (Maple Avenue)

G. Club Creations

1. Recommend the Board approve the creation of the following club at Geysers Road School:

Go Green Club - with a stipend of \$776

2. Recommend the Board approve the creation of the following club at Dorothy Nolan:

Ready Readers Book Club - no stipend

H. Co-Curricular Appointments

1. Recommend the Board approve the following as advisor to the Go Green Club at Geysers Road School:

Salli LoDato

2. Recommend the Board approve the following as volunteer advisors to the Ready Readers Book Club at Dorothy Nolan School:

Julie Scutieri
Malina Stawarz

3. Recommend the Board approve the following as advisor to the Parent Volunteer Reading Program at Dorothy Nolan School:

Jessica Ordon

4. Recommend the Board approve the appointment of Gary Zimmerman as athletic trainer effective August 14, 2009 through June 30, 2010.

5. Recommend the Board approve the following substitute teachers for the 2009 Middle School Summer School program:

Dale Christopher (math only)
Ashley Cole
Delia Ogden

6. Recommend the Board approve the following as substitutes/proctors for the 2009 High School Summer School program:

Holly Louis
Charlotte Naples

7. Recommend the Board approve the appointment of Barbara Mader as special education teacher for the July 2009 summer program located at Maple Avenue, Monday, Tuesday, Wednesday, July 6, 2009 - July 30, 2009.
8. Recommend the Board approve the following additional teachers for the Elementary (STEPS) Program, located at Maple Avenue Middle School, effective July 6, 2009 through August 6, 2009:

Malina Stawarz	Starrla Williams
Sharon Nash	Jessica Ordon
Kelly Fulmer	Karen Crooks
Jeannie Duval	

I. Co-Curricular Resignations

1. Recommend the Board accept the resignation of Jennifer Usack from the Dial 3 Concepts position for the 2009 summer Kindergarten Screening, effective June 26, 2009. (Previously approved BOE 5/12/09.)
2. Recommend the Board accept the resignation of Karen Crooks from the Dial 3 Concepts position for the 2009 summer Kindergarten Screening, effective July 8, 2009. (Previously approved BOE 5/12/09.)
3. Recommend the Board accept the resignation of Deborah Risso from the position of teacher aide for the 2009 summer Kindergarten Screening effective July 7, 2009. (Previously approved BOE 5/12/09.)

J. Correction - Student Worker Appointments

1. Recommend the Board approve the following additional students to the position of student workers with the Facilities and Operations Department for the summer of 2009: (Previously approved as student helpers.)

Damian Irizarry
John Lahut
Cameron Reinert

Colin Reinert
David Scavone

K. Civil Service Leave of Absence

1. Recommend the Board approve an unpaid leave of absence, for medical reasons, for Vonnie Russo from his position of food service helper/cashier, District, effective June 1, 2009 through June 30, 2009.

L. Abolishment of Civil Service Position

1. Recommend the Board approve the abolishment of one 10-month clerk position effective September 1, 2009. (Pupil Services)

M. Civil Service Resignation

1. Recommend the Board accept the resignation of Jane Foley-Graeff from the position of 175-day teacher aide, effective July 31, 2009. (Dorothy Nolan)

N. Civil Service Appointments

1. Recommend the Board approve the probationary appointment of John Carpenter to the position of 175-day school bus driver, effective June 16, 2009. (Transportation - Replacement)
2. Recommend the Board approve the probationary appointment of Jane Foley-Graeff to the position of 12-month keyboard specialist, effective July 31, 2009. (Dorothy Nolan - Replacement)
3. Recommend the Board approve the probationary appointment of Carrie Ortiz to the position of .5 183-day Registered Professional Nurse, effective 9/1/09. (District - Replacement)

O. Summer Program Appointment

1. Recommend the Board approve the appointment of Deborah Risso to the position of teacher aide, summer reading/mathematics program, for July 6 - July 30, 2009, Monday, Tuesday, Wednesday, 8:15 A.M. - 11:45 P.M.

P. Substitute Appointments/Resignations/Deletions

1. Recommend the Board accept the non-instructional emergency conditional substitute appointments as per the attached list.
2. Recommend the Board accept the instructional and non-instructional substitute resignations/deletions as per the attached list.

IX. **FINANCIAL**

A. Disposal of Obsolete Equipment - Information Technology Department

Recommend the Board of Education grant permission to the Information Technology Department to declare obsolete and dispose of equipment as per the attached list.

B. Disposal of Obsolete Furniture - Division Street Elementary School

Recommend the Board of Education grant permission to Division Street Elementary School to declare obsolete and dispose of fifty (50) folding chairs.

C. Disposal of Obsolete Library Books - Maple Avenue Middle School

Recommend the Board of Education grant permission to Maple Avenue Middle School to dispose of obsolete library books as per the attached list.

D. Disposal of Obsolete Textbooks - Maple Avenue Middle School

1. Recommend the Board of Education grant permission to Maple Avenue Middle School to dispose of the following obsolete textbooks:

Quantity	Title	ISBN #	Publisher	Copyright Date
556	The American Nation Beginnings Through 1877	0-13-434902-4	Prentice-Hall	2000

2. Recommend the Board of Education grant permission to Maple Avenue Middle School to sell the obsolete textbooks listed below to Meg Bilgore from "Textbook Fare" or if not on the buyer's list, grant permission to discard.

Quantity	Title	ISBN #	Publisher	Copyright Date	Price
67	Cells, Heredity, and Classification	0-03-025536-8	Holt, Rinehart & Winston	2005	\$2.75 - \$3.00 each
58	Weather and Climate	0-03-025548-1	Holt, Rinehart & Winston	2005	\$1.00 each
54	Inside the Restless Earth	0-03-025542-2	Holt, Rinehart & Winston	2005	\$.22 each
56	Forces, Motion and Energy	0-03-025556-2	Holt, Rinehart & Winston	2005	\$1.20 each

E. Disposal of Obsolete Textbooks - High School

Recommend the Board of Education grant permission to the High School to dispose of obsolete textbooks as per the attached list.

F. Change Order Resolution: #007-004, Saratoga Springs High School

Harold R. Clune Inc. – Disconnect, reconfigure, remove, reinstall and retest existing data cables routed in 4” conduit in closet D129. Install ladder tray from wall to existing rack.

BE IT RESOLVED, that the contract for Electrical construction with Harold R. Clune Inc. associated with the Saratoga Springs High School identified as: SED Project #: 52-18-00-01-0-016-017 Contract No.: 07, Electrical Construction be increased by **Six Thousand Eight Hundred Sixty-Five and no/100 Dollars (\$6,865.00)** as detailed:

Original Contract	\$627,900.00
Previously Authorized Change Orders*	<u>\$ 20,805.00</u>
Contract Sum Prior to this Change Order	\$648,705.00
This Change Order	<u>\$ 6,865.00</u>
New Contract Sum	<u>\$655,570.00</u>

and,

BE IT FURTHER RESOLVED, that the Superintendent of Schools be authorized to sign this Change Order on behalf of the Board of Education.

* #007-001	\$ 3,790.00
#007-002	\$ 6,215.00
#007-003	<u>\$10,800.00</u>
	\$20,805.00

X. **PUBLIC HEARING**

XI. **OTHERS**

XII. **EXECUTIVE SESSION**

1. To discuss negotiations with collective bargaining unit.
2. To discuss matters leading to the employment of particular persons.

XIII. **ADJOURNMENT**

**FUTURE MEETINGS
SARATOGA SPRINGS BOARD OF EDUCATION**

**7:00 P.M.
ADMINISTRATION BUILDING - 3 BLUE STREAK BLVD.
CONFERENCE ROOMS #221-223**

**JULY 30, 2009
AUGUST 11, 2009
AUGUST 27, 2009**