

**THE PURPOSE OF THIS NOTICE IS TO CLARIFY TAX PROCEDURES FOR PROPERTY OWNERS OF THE TOWNS WITHIN THE SARATOGA SPRINGS ENLARGED CITY SCHOOL DISTRICT.**

**ALL NEW PROPERTY OWNERS MUST CONTACT THE TAXING AUTHORITY BELOW IN ORDER TO RECEIVE A TAX BILL. NO TAX BILL IS “AUTOMATICALLY SENT” TO A NEW OWNER AFTER THE DISTRICT’S MAILING OF EARLY SEPTEMBER.**

Changes in ownership where deeds are recorded after March 1<sup>st</sup> of any year, are NOT reflected in the assessment and tax records until the following March 1<sup>st</sup>, resulting in taxes levied in the name of the previous owner.

**Town and County taxes** are due and payable on January 1<sup>st</sup> each year to your local town tax collector.

The taxable lien year for towns is January 1<sup>st</sup> through December 31<sup>st</sup>. Please refer to the schedule below for information on your town tax collector.

**School taxes for the Saratoga Springs Enlarged City School District** are sent out in September and are due and payable in two installments: October 4<sup>th</sup> and the following February 4<sup>th</sup>. **Only one tax bill is sent with two payments stubs attached.** Owners who do not receive a tax bill should contact the Saratoga Springs School tax office at (518) 693-1455. The taxable lien year for school taxes is July 1<sup>st</sup> through June 30<sup>th</sup> of the following year. (example: July 1, 2008-June 30, 2009)

Any unpaid Town and County tax bill (after March 31) or unpaid School Tax bill (after March 4) will be reported to and collected by the Saratoga County Treasurer. The phone number is (518) 884-4724.

<u>TOWN</u>	<u>COLLECTOR</u>	<u>PHONE #</u>	<u>ASSESSOR</u>	<u>PHONE #</u>
Greenfield	Town Clerk	893-7432	Bonanno, J.	893-7432
Malta	Sievers, S.	899-5884	Otis, S.	899-2584
Milton	Englehart, C.	884-2765	Becker, M.A.	885-8047
Saratoga	Gorham, J.	695-3644	Hayner, V.	695-4034
Wilton	Baker, T	587-1939	Little, M.	587-1939